

# Our Path Ahead to Spring 2021

A GUIDEBOOK MOVING FORWARD



Prepare to be the best.

## Mission

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Preparing students to professionally provide high quality, ethical and compassionate health care services.

## Values

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### Learning

The lifelong process of education through both structured and unstructured experiences.

### Caring

An empowering relationship through an attitude of empathy, compassion and respect for those with whom we interact, serve and lead.

### Commitment

Dedication to the shared Mission of Clarkson College.

### Integrity

Adherence to moral and ethical standards in personal, professional and organizational actions.

### Excellence

A level of performance in which all individuals strive for extraordinary quality.

Hello, Clarkson College community—

As the President of Clarkson College, I am pleased to share with you ways in which our institution has and continues to stand strong during the COVID-19 pandemic.

The plans we have put in place are built upon a commitment to ensuring that our students progress in their academic programs, while promoting and maintaining a safe and healthy learning environment. As we move into the upcoming semester, Clarkson College will continue to work within the safety standards recommended by the state and federal government, including the Douglas County Health Department and Center for Disease Control (CDC).

I am pleased to share with you the guiding principles that shape our pandemic plan as well as key areas of importance for students, faculty and staff to gain confidence as they learn and work on campus and continue to live out our commitment to our Mission and shared Values.

Sincerely,



James Hauschildt, Ed.D.  
Clarkson College President



# Promoting a Safe & Healthy College Experience

The following principles have guided the College to promote a safe and healthy campus.

## Guiding Principles

- › The health and well-being of our students, faculty, staff, campus visitors, patients and clinical partners is our primary objective.
- › Protect the quality and continuity of education, the critical function of Clarkson College, for students both on campus and online.
- › Prioritize access to learning and support resources for student success.
- › Live our Value of Caring by exhibiting mutual respect to all community members and visitors.
- › Utilize local, state and federal recommendations to guide College decisions.
- › Understand that as situations evolve, plans will be adapted and changed.
- › Communicate changes and updates College-wide on a regular basis.

## Campus Planning & Expectations for Spring 2021

The College continues to follow guidelines recommended by governing bodies to help maintain a safe campus. In addition, the institution is taking the following steps to help students, faculty, staff and visitors be safe when on campus. Safety measures include, but are not limited to:


- › Requiring masks throughout campus while in classrooms, during labs and skills activities, in the Testing Center, and all public spaces on campus.
- › Posting signs throughout campus as a reminder of best practices including symptom identification, social distancing and proper infection control.
- › Keeping classrooms at 50% of capacity and instructing students to maintain one empty chair or more between each other.
- › Asking community members to adhere to social distancing of six feet apart as much as possible.
- › During lunch when individuals are unmasked, there should only be one individual per table.
- › Continuing extra efforts in cleaning high-touch surfaces and spaces more often.
- › Limiting traffic on campus by requiring badge-only access to all campus buildings.
- › Supplying hand sanitizer and cleaning solutions for your use.

**Updated November 2020**


### Welcome to Campus!

Please continue your dedication to maintaining a safe, healthy campus


**Use hand sanitizer; cover all surfaces of your hands and rub them together until dry**




**Disinfect surfaces you had contact with before leaving any classroom, lab or common area**




**During lunch when individuals are unmasked, there should only be one individual per table**



**Masks are required in all classrooms, the Testing Center, labs, hallways, elevators and other public spaces**




**Do not congregate near the restrooms or other public areas**




**Do not attend any on-campus classes, events or labs if the answer is "yes" to these questions:**  
Have you come into contact (within 6') with someone who is symptomatic or has a laboratory confirmed COVID-19 diagnosis in the last 14 days without the use of personal protective equipment?  
 Do you have any of the following new symptoms: fever of 100.4 degrees Fahrenheit or higher with or without chills, cough, shortness of breath or difficulty breathing, loss of taste or smell, nausea/vomiting or diarrhea, muscle or body aches, fatigue, headache, sore throat, congestion, or runny nose?


**Wash your hands often with soap and water for at least 20 seconds**




**Avoid touching your face**




**Maintain one or more empty chairs between students while sitting in class or at tables**



**Adhere to social distancing of 6' apart as much as possible. Faculty will refrain from moving around the classroom**



**Be kind to each other**



Learn more at [clarksoncollege.edu/coronavirus](http://clarksoncollege.edu/coronavirus)

**Clarkson College**

## Academic Planning & Expectations for Spring 2021

Our community is dedicated to maintaining continuity of education and support to Clarkson College students. Faculty, advisors, program directors and clinical coordinators will remain accessible to students throughout the spring semester via Zoom, Microsoft Teams, face-to-face meetings, email and phone following program and faculty handbook guidelines. We are here to help guide you to success.

### On-Campus Offerings

On-campus theory courses will be taught in socially distanced classrooms. **Masks should be worn at all times.** Rooms will continue to be large enough to maintain a 50% capacity to maintain distancing. **All theory classes will be online Jan. 11–15 and on-campus starting Jan. 19.**

Faculty and students should be prepared to complete theory courses online at any point in the semester. Follow instructor guidelines for lecture times via Zoom/Microsoft Teams that may be held during regularly scheduled class times. Test proctoring by faculty will continue as per course instructions. The faculty may record portions or all of the class lecture for educational purposes. The recordings will be shared only with students enrolled in the course and will be deleted at the conclusion of the course. Students may not reproduce, post, or distribute any recordings provided by the faculty.

### Online Offerings

Clarkson College online courses will remain unchanged regarding the didactic coursework needed to complete program outcomes.

### Labs/Skill Activities

**All labs will be held on-campus starting Jan. 11,** and masks must be worn during lab at all times. The faculty may record portions or all of the lab for educational purposes. The recordings will be shared only with students enrolled in the course and will be deleted at the conclusion of the course. Students may not reproduce, post, or distribute any recordings provided by the faculty.

### Clinicals

Clinical rotations will be completed per program availability (work with your program directors and clinical coordinators).

### Student Progression

Should you need to stay home from classes or clinical due to COVID-19, please work with your faculty to complete course requirements while not on campus for required classes, testing or other services. You will be offered reasonable accommodations including flexibility with deadlines, alternative assignments and testing delivery, additional faculty assistance, etc., and the ability to receive an incomplete in the course, if necessary. If further accommodations are required, please contact the Accommodations Coordinator at [accommodations@clarksoncollege.edu](mailto:accommodations@clarksoncollege.edu).

### Graduation

The spring graduation ceremony is planned for May 1, 2021. If state and federal guidelines do not allow for large gatherings to take place, the College will communicate alternative plans.

### Testing Center

Testing Center services will remain available on-campus, and the Testing Center will be open with full capacity with masks required. The Testing Center will be open on Thursdays until 7 p.m., Fridays until 6 p.m. and Saturdays from 10 a.m. until 2 p.m. Lockdown Browser and Respondus Monitor will continue to be available for all courses.

### Success Center

The Success Center will offer services both on campus and online including tutoring, Supplemental Instruction and counseling services. Check with the Success Center to schedule an appointment.

**Clarkson College on-campus programs specific changes to complete program outcomes.**

On-Campus Programs	Spring 2021 Update
<p><b>General Education</b> Theory online 1st week: Jan. 11–15, on campus starting Jan. 19</p> <p>Labs on-campus starting Jan. 11</p>	<p>Theory courses on-campus and labs on-campus. Masks required. Courses will be held in rooms at 50% capacity, students/faculty will have live zoom access to all courses for students unable to attend class or when students are social distanced in additional classroom space.</p>
<p><b>Undergraduate Nursing</b> Theory online 1st week: Jan. 11–15, on campus starting Jan. 19</p> <p>Labs on campus starting Jan. 11</p> <p>Clinical dates as assigned.</p>	<p>Theory courses on-campus and labs on-campus. Masks required. Clinical per program requirements. Courses will be held in rooms at 50% capacity, students/faculty will have live zoom access to all courses for students unable to attend class or when students are social distanced in additional classroom space.</p>
<p><b>Nurse Anesthesia</b> Theory online 1st week: Jan. 11–15, on campus starting Jan. 19</p> <p>Labs on campus starting Jan. 11</p> <p>Clinical dates as assigned.</p>	<p>Theory courses on-campus and labs on-campus. Masks required. Clinical per program requirements. Courses will be held in rooms at 50% capacity, students/faculty will have live zoom access to all courses for students unable to attend class or when students are social distanced in additional classroom space.</p>
<p><b>Radiography</b> Theory online 1st week: Jan. 11–15, on campus starting Jan. 19</p> <p>Labs on campus starting Jan. 11</p> <p>Clinical dates as assigned.</p>	<p>Theory courses on-campus and labs on-campus. Masks required. Clinical per program requirements. Courses will be held in the LL7 classroom, students/faculty will have live zoom access to all courses for students unable to attend class or when students are social distanced in additional classroom space.</p>
<p><b>Physical Therapist Assistant (associates)</b> Theory online 1st week: Jan. 11–15, on campus starting Jan. 19</p> <p>Labs on campus starting Jan. 11</p> <p>Clinical dates as assigned.</p>	<p>Theory courses on-campus and labs on-campus. Masks required. Clinical per program requirements. Courses will be held in rooms at 50% capacity, students/faculty will have live zoom access to all courses for students unable to attend class or when students are social distanced in additional classroom space.</p>
<p><b>Professional Development</b></p>	<p>All on-campus classes are in session (BLS, ACLS, PALS, CNA, etc). Masks required. Courses are held in rooms at 50% capacity. Course modification is also available for customers as requested. Please refer questions to our Professional Development office.</p>

Clarkson College online programs will remain unchanged regarding the didactic coursework needed to complete program outcomes. The table below outlines specific changes.

Online Programs	Spring 2021 Update
<b>Community Health</b>	Courses are unchanged. Fieldwork experiences adjusted as needed.
<b>General Education</b>	Courses are unchanged.
<b>Health Care Business (Graduate and Undergraduate)</b>	Courses are unchanged. Professional practice experiences and internships adjusted as needed.
<b>Health Care Education and Leadership (Ed.D.)</b>	Courses are unchanged.
<b>Graduate Nursing (MSN and DNP)</b>	Courses are unchanged. Clinical rotations/preceptorships/practicums adjusted as needed. Graduate weekend for spring 2021 will be held in a virtual format.
<b>Medical Imaging</b>	Courses unchanged. Externships per program requirements.
<b>Physical Therapist Assistant (bachelors)</b>	Courses unchanged. OCE will be held pending March regulations.

## On-Campus Health & Safety Expectations

All faculty, staff, students and visitors are asked to follow the outlined expectations while on campus. **By coming to campus, you acknowledge that you have answered the self-monitoring questions confirming you have no symptoms of COVID-19 or to your knowledge have not come in contact with a person with a confirmed COVID-19 diagnosis.**

- › Don a mask when on campus.
- › Wash your hands often with soap and water for at least 20 seconds and/or use hand sanitizer to cover all surfaces of your hands and rub them together until dry.
- › Disinfect all surfaces you've had contact with before leaving any classroom, lab or common area.
- › Masks should be worn in classrooms, labs, hallways, elevators and all other public spaces on campus at all times.
- › Do not congregate near the restrooms or other public areas.
- › Social distance while unmasked during lunch and remain no closer than six feet apart.
- › Avoid touching your face.
- › Maintain one or more empty chair between students while sitting in class or at tables.
- › Adhere to social distancing of six feet apart as much as possible.

- › Do not attend any on-campus classes, events or labs if you answer “yes” to one of the following questions:
  - › Have you come into close contact (within 6 feet for more than 15 minutes) with someone who is symptomatic or has a laboratory confirmed COVID-19 diagnosis in the past 14 days, where you were not wearing a mask?
  - › Do you have any of the following symptoms that are **new**: a fever of 100.4 degrees Fahrenheit or higher with or without chills, cough, shortness of breath or difficulty breathing, loss of taste or smell, nausea/vomiting or diarrhea, muscle or body aches, fatigue, headache, sore throat, congestion, or runny nose?

## COVID-19 Procedures

Clarkson College has outlined the following procedures should a community member test positive or become exposed to COVID-19.

### Symptomatic or COVID-19 Positive

Individuals would be considered symptomatic if they exhibit any of the following that are **new**: a fever of 100.4 degrees Fahrenheit or higher with or without chills, cough, shortness of breath or difficulty breathing, loss of taste or smell, nausea/vomiting or diarrhea, muscle or body aches, fatigue, headache, sore throat, congestion, or runny nose.

If a student or employee is symptomatic or tests positive for COVID-19, they should follow College procedures and the advice of your health care provider and state guidelines through the Department of Health and Human Services:

- › Follow the 14-day self-isolation guidelines and consult a health care provider.
- › Individuals may or may not be tested based on health care provider recommendations.
- › Remain at home and practice social distancing for 14 days, unless you have tested negative and become asymptomatic; your quarantine could then be less than 14 days.
  - › **Students** who are symptomatic or confirmed positive with COVID-19 need to contact their program director and fill out the [Student Quarantine Self-Reporting form](#).
  - › **Employees** who are symptomatic or confirmed positive with COVID-19 must contact their supervisor and Human Resources to fill out the [Employee Quarantine Self-Reporting form](#).
- › Within the quarantine timeline, you must be fever- and symptom-free (without the use of fever reducing medication) for 24 hours, and 14 days post-initial symptoms to return to the Clarkson College campus.
  - › Students will need to complete the return to Clarkson College Release Form through the COVID-19 Task Group, and students returning to clinical need to also follow the clinic site-specific return to work guidelines and program-specific handbook requirements.
  - › Employees will need to complete the Employee Return to Work Release Form through Human Resources.

### Close Contact

Individuals who have been exposed to an individual who has tested positive or is symptomatic through “close contact” (less than six feet for more than 15 minutes without a mask) should follow College procedures and the advice of your health care provider and state guidelines through the Department of Health and Human Services.



- › Potentially exposed students and employees who are asymptomatic should remain home and practice social distancing for 14 days, unless you have tested negative and remain asymptomatic; your quarantine could then be less than 14 days.
  - › **Students** should contact their program director and fill out the [Student Quarantine Self-Reporting form](#).
  - › **Employees** should contact their supervisor and Human Resources and fill out the [Employee Quarantine Self-Reporting form](#).
- › After the 14-day quarantine period or you have tested negative, and you have remained asymptomatic, you can return to campus after completing the following items:
  - › Students will need to complete the return to Clarkson College Release Form through the COVID-19 Task Group, and students returning to clinical need to also follow the clinic site-specific return to work guidelines and program-specific handbook requirements.
  - › Employees will need to complete the Employee Return to Work Release Form through Human Resources.

### Asymptomatic Contact

If you were in close contact with an asymptomatic individual who is in self-quarantine for exposure to COVID-19:

- › Employees and students can continue to come to campus, however, should self-monitor for new symptoms such as a fever of 100.4 degrees Fahrenheit or higher with or without chills, cough, shortness of breath or difficulty breathing, loss of taste or smell, nausea/vomiting or diarrhea, muscle or body aches, fatigue, headache, sore throat, congestion, or runny nose.
- › If symptoms develop, they should follow the symptomatic guidelines previously listed.

### COVID-19 Testing Resources

Individuals requiring a COVID-19 test should call their health care provider. Clarkson College currently does not offer testing on campus. Information can be obtained through your appropriate local health department. The following contact information is for counties near campus:

- › Douglas: 402.444.3400
- › Sarpy/Cass: 402.537.6970
- › Pottawattamie: 712.328.5777

Testing for COVID-19 in Nebraska and Iowa can be found on the following websites:

- › Nebraska: [TestNebraska.com](http://TestNebraska.com)
- › Iowa: [TestIowa.com](http://TestIowa.com)

### Confidentiality

Clarkson College reserves the right to change or modify the course delivery if the need arises due to federal, state, local and/or campus emergencies or national pandemics (e.g. COVID-19). Faculty may record portions of classes for educational purposes. The recordings will be shared only with students enrolled in the course and will be deleted at the conclusion of the course. Students may not reproduce, post or distribute any recordings provided by their faculty.

Protection of student and employee identity is critical, and confidentiality of student and employee names and health records must be maintained. Disciplinary action may be taken if a student or employee has verbalized (oral or written) about another student or employee's health condition, quarantine status, etc. Clarkson College requires that all medical information remain confidential and should not be discussed with others.

## Public Notice

Clarkson College will be operating, for the foreseeable future, under unusual circumstances due to the COVID-19 pandemic. The College is fully committed to reducing the risk of the COVID-19 virus spread on campus by establishing policies and procedures that follow local, state and federal requirements and guidelines. The goal is to not only reduce the spread of COVID-19, but all communicable diseases. Despite our best efforts, the College cannot guarantee that its College members (students, faculty, staff and visitors) will not contract COVID-19, and each member and visitor assumes such risk when participating in education, employment or social activities at Clarkson College. All College members are required to follow established infection prevention protocols and other established practices intended to reduce the spread of COVID-19. The College will continue to inform community members through campus posters, emails, townhall meetings and website updates as to the current requirements. Should you show symptoms of COVID-19, please do not come to campus. Instead, call your health care provider, contact your program director and fill out the COVID-19 intake self-quarantine form located on the [Clarkson College Coronavirus webpage](#). We also encourage community members to share any questions and concerns they have related to the Clarkson College COVID-19 pandemic response to College Directors, Human Resources and any member of College administration. Your adherence to established procedures is key to fostering a safe place to work and learn.

**OUR ONLINE RESOURCE**  
[CLARKSONCOLLEGE.EDU/CORONAVIRUS](https://clarksoncollege.edu/coronavirus)