

Clarkson College FERPA Information Release Form

For use by the Clarkson College Registrar and Student Financial Services Departments

I, _____, hereby authorize Clarkson College's Registrar and/or Student Financial Services Department to release information pertaining to my academic and financial records to:

(please print)

Relationship to student: _____
(please print)

Student's Signature Date

Student's Clarkson College ID Number or _____
Student's Social Security Number

In accordance with the Family Educational Rights and Privacy Act (FERPA), information regarding a student's financial aid, tuition and fees account and academic information cannot be released to or discussed with anyone other than the student unless the student provides Clarkson College with a completed **FERPA Information Release Form**. The release form allows the student to designate to whom Clarkson College can release student information.

This release will remain in effect until the student submits a written revocation to the Clarkson College Registrar or Director of Student Financial Services.

The white original and yellow copy of the completed Information Release Form must be submitted to the Clarkson College Student Financial Services Department, 101 S. 42nd Street, Omaha, NE 68131.

Policy

Clarkson College complies with federal regulations in accordance with the Family Educational Rights and Privacy Act (FERPA) and the Federal Trade Commission (FTC) rule under the Gramm-Leach-Bliley (GLB) Act to safeguard all student information.

Registrar – White Copy

Student Financial Services – Yellow Copy

Student – Pink Copy

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