

## New Student Luncheon Held



New students enjoyed a welcome lunch Wednesday, June 24 in Howard Hall. They were joined by President Dr. Louis Burgher, Vice President of Operations Tony Damewood and Vice President of Academic Affairs Jody Woodworth (pictured left).

## Year End Cut Off

*By Megan Wickless, Controller*

The fiscal year ends June 30. The following instructions should be followed to ensure a proper cut-off for year-end, as it relates to purchase orders and accounts payable.

### Purchase Orders

Items ordered on purchase orders must be received from the vendor by June 30, in order for the expense to be charged against 2008/2009 budget dollars. Items received from the vendor July 1 and forward will be charged against

2009/2010 budget dollars.

### Accounts Payable

All accounts payable invoices pertaining to fiscal year 2008/2009 were due for payment June 23. Any invoices received after this date will be charged against 2009/2010 budget dollars.

If you expect to receive an invoice for a non-PO item or service related to 2009 after the cut-off, please contact me so that I can make sure that the item is expensed in 2009.

## E-mail Messages, SPAM and Your Inbox

As we receive different email messages in our inboxes on a daily basis and with all of the SPAM and other useless messages, it is sometimes difficult to understand what is legitimate and what is not (what is a risk and what is not).

Please use the following as guidelines when reviewing your mail:

- All Microsoft Updates are completed automatically by Information Technology. Do not respond to an e-mail that is Microsoft related.
- As a general rule, do not click on links in your e-mail messages from a sender that you do not know is legitimate. These are called phishing e-mails and are designed to look legitimate. These e-mails pose as companies that many individuals have accounts with or use their services, such as Microsoft or EBay.
- Do not double click attachments in e-mails from unknown sources.
- Information Technology will not ask for your user name or password via email or any associated link in your e-mail.

Please delete all messages that you consider to be erroneous or fictitious in nature.

## Video Messaging Board

*By Kari Jorstad, Manager of Facilities*

Do you have something you would like to communicate to the College? We have the place for you to do that! The Video Messaging Board in the Lobby is the perfect way to reach the entire college.

E-mail me with any College related items you would like displayed on the board. Information must be received at least one business day prior to the requested posting date.



Take advantage of this great communication opportunity! If you have any questions, please let me know.

## Upcoming Events

### Independence Day

July 3  
 No Classes, College Closed

### Graduation

August 8

### New Student Orientation

August 21

### Fall Semester Begins

August 24

**Next Issue: July 10**  
**Submissions Due: July 6**

E-mail submissions directly to [maltesecrossing@clarksoncollege.edu](mailto:maltesecrossing@clarksoncollege.edu).

## Radiologic Technology JRCERT Accreditation Site Visit



Two site visitors from JRCERT were on campus this week to review the Radiologic Technology program for reaccreditation. During the exit summation, pictured left, attendees learned that the institution has met all applicable objectives set forth.

Congratulations to Ellen Collins and her team for a successful JRCERT visit!

## May Print Media Analysis

*By Kelsey Archer, Assistant Director of Marketing and Public Relations*

Clarkson College received cover 893,705 circulation impressions from public relations efforts during the month of May. These impressions are generated from media releases issued each month. Recently we have issued graduation, scholarship and dean's list media releases. If we had purchased this media coverage, it would have cost \$20,491 or \$59,669 based on the number of times the item appeared in the media.

The number of impressions are measured by an independent monitoring and research firm, Universal Information Services, Inc.

## PTA Students Plan Garage Sale Fundraiser

*By Kelsey Archer, Assistant Director of Marketing and Public Relations*

Clarkson College Physical Therapist Assistant (PTA) students will hold a garage sale June 26-27 to raise funds for their student organization.

The garage sale will be held at 2211 S. 152 Street in Omaha, Neb. and will run from 8 a.m. - 2 p.m.

"The organization raises money for different activities and projects such as charity donations to the American Physical Therapy Association and professional membership dues," said Andreia Nebel, Physical Therapist Assistant program director.

"Seventeen students are donating and collecting items for the fundraiser," said Valerie Garcia, Physical Therapist Student Association president.



Any items left over from the garage sale will be donated to the Open Door Mission and Lydia House."

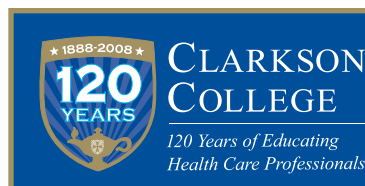
The students are still looking for donations of clothing, small appliances or other items that would be ideal for a garage sale. If you are interested in donating items, contact Garcia at 402.968.3523.

## Clarkson College in the News

*By Kelsey Archer, Assistant Director of Marketing and Public Relations*

- **Review May 29-** Clarkson College students receive scholarships.
- **Midlands Business Journal June 12-** Brent Khan interviewed about stress.
- **Midlands Business Journal June 12-** Clarkson College will offer a physical therapist assistant transfer program.
- **Midlands Business Journal June 12-** Clarkson College alumnae Cyndi McCullough featured in article.
- **Reporter June 4-** Clarkson College students receive scholarships.
- **Midlands Business Journal June 12-** Clarkson College LPN program mentioned.
- **World-Herald June 19-** Clarkson College mentioned in an editorial piece.
- **Daily Sun June 10-** Elizabeth Schierbrock, graduate of Clarkson College, is engaged to be married.
- **Independent June 13-** Jodi Spale graduates from Clarkson College.
- **Review May 22-** Diana Lobaugh receives degree from Clarkson College.
- **Reporter May 28-** Clarkson College listed as a school high school students chose in Dunlap, Iowa.
- **Gazette June 5-** Anna Elizabeth Koch, graduate of Clarkson College, is engaged to be married.
- **World-Herald June 2-** Clarkson College held its annual Spring Garden Walk.
- **Midlands Business Journal June 5-** Dr. Burgher featured in article about need for health care professionals.
- **Blade May 27-** Valerie Arduser, graduate of Clarkson College, is engaged to be married.

Copies of the clippings can be found on both the N: Drive and S: Drive in the Media Coverage folder.



Maltese Crossing is a bi-weekly internal communication vehicle for faculty and staff at Clarkson College. Articles are due the Monday prior to each issue. If you have a story idea or submission please send it to [maltesecrossing@clarksoncollege.edu](mailto:maltesecrossing@clarksoncollege.edu).