

# Clarkson College Office of the Registrar

## Place Buckley Amendment Hold Form

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SSN or Student ID#

\_\_\_\_\_  
Name (Please Print)

Under the provision of the Family Educational Right and Privacy Act (FERPA) of 1974, as amended, you have the right to withhold the disclosure of any or all of the categories of "Directory Information" listed below. Clarkson College considers the following to be Directory Information:

- \* student's name
- \* address
- \* e-mail address
- \* telephone number
- \* date and place of birth
- \* major
- \* participation in officially recognized activities
- \* date of attendance, degrees and awards received
- \* most recent previous educational agency or institution attended

Clarkson College releases Directory Information without a student's written authorization unless otherwise directed by the student's completion of the Buckley Amendment forms. These forms are also available in the Registrar's Office.

### Please Print

I, the undersigned, hereby request that Clarkson College Registrar's Office not release information found in my student record to anyone without an educational need to know unless I have provided a written consent.

This request of my rights under the Family Educational Rights and Privacy Act of 1974 is in effect until I notify the Registrar to the contrary.

\_\_\_\_\_  
Street City State Zip Code

\_\_\_\_\_  
Current Phone Number

\_\_\_\_\_  
Work Phone Number

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

### Address:

Office of the Registrar  
Clarkson College  
101 S. 42nd Street  
Omaha, NE 68131-2739

### Fax:

(402) 552-6057