

# Institutional Effectiveness



## Action Plan | Progress Report Academic Year 2016-2017

Created 09/2016 Updated 04/2017 & 09/2017

# Academic Year 2016-2017 Academic Assessment Action Plan

Item #	Fall 2016 Assessment Retreat	Spring 2017 Assessment Retreat	Fall 2017 Assessment Retreat
	Action Plan:	Progress Report:	Actions Complete:
1	<p>Review current assignments/strategies to help students achieve learning outcomes.</p>	<p><b>In Progress</b>                      -AY 2016-2017 will be a transition year for Student Learning Outcomes from Pearson-eCollege system to Canvas Learning Management System (LMS)                      -RT and PTA Programs have Outcomes in Canvas LMS                      -Refer to documents Clarkson College - Student Learning Outcomes (SLO) Map, Program SLO Maps, Clarkson College – Assessment and Student Success Skills Map, SLO Process, Canvas LMS Tutorial, and Rubric Forms (not included in booklet) on Institutional Data tab</p>	<p><b>MET:</b> All courses transitioned Fall 2017</p>
	<p>Devise opportunities to improve scores on student success skills assessment (ALL Levels)</p> <p><b>Presented at Fall 2016 Assessment Retreat</b>  <u>Undergraduate Core</u>  <i>Benchmark of 80% of students receive a 3 or more</i>                      Communications scored 78% Diversity scored 79% on a</p> <p><u>Master Core</u>  <i>Benchmark of 75% of students receive a score of 4</i>                      Communications scored 66%</p> <p><u>Doctoral Core</u>  <i>Benchmark of 75% of students receive a score of 4</i>                      Communications scored 60%                      Critical Thinking scored 11%                      Technology scored 33%                      Diversity scored 40%</p>	<p><b>In Progress</b>                      -AY 2016-2017 will be a transition year for Student Learning Outcomes from Pearson-eCollege system to Canvas Learning Management System                      -All resources currently towards transition then will transition to improving scores</p>	<p><b>MET:</b> All programs enrolled in Canvas LMS, IRB shell will be moved to Canvas by December 2017.</p> <p>SP 2018: Will review OCER information during Spring 2018 retreat, as well as discuss how CTE will obtain feedback from faculty and students regarding Canvas LMS</p>
2	<p>CSF-A2 currently reviewing a new Learning Management System to replace Pearson e-College</p>	<p><b>Met</b></p>	<p><b>MET:</b> All programs enrolled in Canvas LMS, IRB shell will be</p>

		<ul style="list-style-type: none"> <li>-CSF-A2 recommended Canvas by Instructure Learning Management System to begin piloting in Spring 2017</li> <li>-Refer to CSF updates on Intranet</li> <li>-Center for Teaching Excellence (CTE) reviewed Clarkson College courses from Fall 2015 and Spring 2016 and provided a summary on Online Course Evaluation Rubric (OCER)</li> </ul>	<p>moved to Canvas by December 2017.</p>
3	Analyze Graduating Student Luncheon Survey for updates to content and establish new process for deployment. Will rename survey to Graduate Exit Survey and bookend questions with the New Student Experience Survey.	<b>Met</b>	<b>Met</b> New student Experience Survey and Graduation Exit Survey data reviewed every semester by the Pathways Reporting Committee and presented to stakeholders
	Improve Employer and Graduate Survey response rates	<p><b>In Progress</b></p> <ul style="list-style-type: none"> <li>-Currently researching potential options to address this issue</li> </ul> <p><u>Department Response Rates for Summer 2016 Graduates</u></p> <ul style="list-style-type: none"> <li>100% RT/MI</li> <li>100% Health Care Services</li> <li>30% MSN</li> <li>25% PTA</li> <li>22% All Business Programs</li> <li>11% BSN</li> <li>0% Post-Masters Certificates</li> </ul>	<p><b>In Progress</b></p> <p>Looking for possible portal to enhance accessibility and ease of completion</p>
	Review course evaluations for all courses on all levels and not only Core courses.	<p><b>In Progress</b></p> <ul style="list-style-type: none"> <li>-Will be implemented for Fall 2017 Assessment Retreat</li> </ul>	<b>MET:</b> Course Evaluation Survey in place for all courses Fall 2017
	Define a benchmark for course evaluations	<p><b>In Progress</b></p> <ul style="list-style-type: none"> <li>-Requires Discussion</li> </ul>	In progress: Will review SP 2018
4	Review course evaluations questions for content and relevance and update accordingly, make sure questions related to student success skills are kept	<p><b>Met</b></p> <ul style="list-style-type: none"> <li>-Course Evaluation Task Force formed to address this action plan.</li> <li>-Committee underscored importance of course evaluation tool and currently</li> </ul>	<b>MET:</b> Course Evaluation Survey in place for all courses Fall 2017

		<p>surveying faculty prior to developing/revising current survey tool</p> <ul style="list-style-type: none"> <li>-Evaluation Kit software was purchased for the purpose of course evaluation management</li> <li>-Refer to Course Evaluations Task Force folder on Institutional Data tab</li> </ul>	
5	<p>Review Pathways Reporting data and include components into the Clarkson College Data Plan</p> <p>Monitor Supplemental Instruction</p>	<p><b>Met</b></p> <ul style="list-style-type: none"> <li>-Pathways Reporting data components have been incorporated into data plan</li> <li>-Refer to Clarkson College – Data Plan and Assessment Resources for Academic and Student Services documents on Institutional Data tab</li> </ul> <p><b>Met</b></p>	<p><b>MET;</b> Pathways Initiatives all in progress and data currently being collected.</p> <p>Continued: Review of possible housing of all active surveys for easy access</p>
6	<p>Incorporation of elements of clinical evaluations (i.e. fieldwork and clinical site evaluates students)</p>	<p><b>Met</b></p> <ul style="list-style-type: none"> <li>-Clinical evaluations have been incorporated into Clarkson College Data Plan</li> <li>-Refer to Assessment of Clinical or PPE or Internships or CC Experience document on Institutional Data tab</li> </ul>	<p><b>MET:</b> Clinical Evaluation Task Force created to address</p>
	<p>Assess Clinical Education Compliance Office benefits to academic programs</p>	<p><b>In Progress</b></p> <ul style="list-style-type: none"> <li>-Report of outcomes will be in VPAA annual report along with assessment of other academic initiatives.</li> </ul>	<p><b>MET:</b> Review of data in AAPRO 16-17</p>
7	<p>Discussion on proposed Undergraduate Core revision. Core revision recommendations taken to General Education faculty for ideas and curriculum review.</p>	<p><b>Met</b></p> <ul style="list-style-type: none"> <li>-Undergraduate Core program is currently developing courses that will be included effective Fall 2017</li> </ul>	<p><b>MET:</b> New Undergraduate Core courses implemented Fall 2017</p>
	<p>Continue to meet faculty position needs and student resource needs</p>	<p><b>Met</b></p> <p>(2016: 1.0 FTE RT/MI, 1.0 FTE General Education, 1.0 FTE MHA, 1.0 FTE assistant director MSN, Clinical Education Compliance Office established, Coordinator of Student Success position</p>	<p><b>MET</b> 5.0 FTE/6.7 FTE's requested for AY 17-18</p> <p>Plan For AY 2018-2019</p> <ul style="list-style-type: none"> <li>.2 FTE for CRNA faculty</li> <li>.5 FTE for Interprofessional Education Coordinator</li> <li>1.0 FTE for BSN faculty position</li> </ul>

	Complete Student Services Assessment Retreat	hired, BSN advisor hired, additional MSN advisor hired)	<p><b>MET</b>  Attended Student Service Council July 19, 2017 to discuss updated DARO to Student Success Skills and Co-Curricular Assessment, will continue to meet every summer.</p> <p>Reviewed AAPRO and Co-Curricular Assessment with AC on September 7, 2017, will continue a Fall and Spring assessment meeting.</p>
∞	Emphasize Continuous Improvement Process for the College	<ul style="list-style-type: none"> <li>-Data governance project initiated to standardize data within the College</li> <li>- Updated Strategic Planning and Assessment Planning Document</li> <li>-Refer to Institutional Data Reports Directives to identify and understand all reports</li> <li>-Revising Student Assessment Manual</li> </ul>	<p><b>Ongoing</b>  HLC full team meeting regarding project list for AY 17-18 occurred on September 26, 2017. Project teams will meet in October and complete tasks by August 2018. IT has completed data steward and governance policies, and in collaboration with AC working on data protection, network and LMS usage, etc...</p>