

Non-Degree Application

Admissions Office 101 South 42 Street Omaha, NE 68131-2739
PH 402 552 3100 TF 800 647 5500 admissions@clarksoncollege.edu



Prepare to be the **best**.

Admission Information

Admission as a non-degree student does not guarantee later admission into a degree program at Clarkson College. All admissions requirements and deadlines must be met for acceptance into a degree program. You must be a degree-seeking student to qualify for financial aid.

All application materials must be received prior to the first day of class. Acceptance as a non-degree student does not guarantee course availability.

International Student Enrollment

Clarkson College does not offer non-degree coursework or online education programs for non-U.S. citizens.

Health & Safety Requirements

Non-degree, on-campus students must comply with Clarkson College health and safety requirements.

Undergraduate Application Materials

Any person with proof of successful completion of high school may apply for and enroll in certain Clarkson College undergraduate courses. Non-degree enrollment is limited. First priority will be given to degree-seeking students.

The following application materials are necessary to complete your non-degree application for admission:

- › **Application:** Complete the non-degree application for admission. Mail your application to Clarkson College Admissions office.
- › **Application Fee:** The \$35 application fee is nonrefundable. Mail a check or money order with your application to the Admissions office payable to Clarkson College.
- › **Proof of High School Completion:** All non-degree undergraduate students must provide proof of high school graduation or GED. Current licensure and prerequisite coursework is required for specific coursework.

Graduate Application Materials

Individuals with documented completion of an appropriate bachelor's degree may be approved to take graduate work as a non-degree student.

The following application materials are necessary to complete your non-degree application for admission:

- › **Application:** Complete the non-degree application for admission. Mail your application to Clarkson College Admissions office.
- › **Application Fee:** The \$35 application fee is nonrefundable. Mail a check or money order with your application to the Admissions office payable to Clarkson College.
- › **Transcripts:** Non-degree graduate students must show proof of completion of a bachelor's degree. Nursing coursework will require a BSN Current licensure and prerequisite coursework may be required.

KEEP THIS PAGE FOR YOUR RECORDS.

Non-Degree Application



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Expected Enrollment Fall _____ Spring _____ Summer _____
Year Year Year

Have you previously applied for admission to Clarkson College? No Yes _____
Dates & Program

Have you previously attended Clarkson College? No Yes _____
Dates & Program

Personal Data

Full Name _____
Last First Middle Maiden

Address _____
Street City State Zip

Social Security Number _____ E-mail _____

Phone _____
Home Cell Work

Citizenship U.S. citizen U.S. permanent resident Dual U.S. citizen _____
Country of Citizenship
 Other citizenship _____
Country/Countries

Visa Type (if applicable) _____ Provide a copy of your Permanent Resident Card or Visa

How long have you been in the U.S.? _____ First language if other than English _____

Optional Demographic Information

The following information is confidential. It is not used in admissions decisions, and it will only be released in group statistics for federal, state and institutional reports.

Date of Birth ____ / ____ / ____ Sex Female Male Religious Preference _____
MM DD YY

Are you of Hispanic/Latino ethnicity or descent? No Yes
Select one or more races with which you identify yourself American Indian or Alaskan Native Asian Black or African American Native Hawaiian or other Pacific Islander White Non-resident alien Two or more races Unknown

Marital Status Divorced Married Separated Single Widowed Number of Dependents _____

Will you be receiving Veteran's benefits? No Yes

Area of Academic Interest

I am interested in the following courses:

Academic Background

High School

Name _____

City _____

State _____

Graduation Date _____

If you are not a high school graduate, have you earned the GED equivalent? No Yes _____
Date

Post-Secondary Education

List all institutions of higher education you have attended. Official academic transcripts should be sent directly from each listed institution to Clarkson College.

Institution Name City State Dates Attended Degree/Diploma

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Have you ever been suspended, placed on probation or dismissed from any school, college or university for academic or disciplinary reasons? No Yes _____
If yes, please explain

Criminal Background Check & Drug Screening

Drug & Alcohol Screening

Drug and alcohol screenings may be required of students as a condition of eligibility to participate in theory, laboratory, clinical, practicum classes, college activities or campus housing. Testing positive on a drug screening will result in consequences that will vary, depending on the level of severity and the need for additional treatment. At the very least, the student will be unable to attend a clinical or field site until cleared to do so. Other potential consequences may include suspension or expulsion.

Criminal Background Check

Prior conviction of a felony of certain misdemeanors, other than minor traffic offenses, may make a student ineligible to participate in various clinical experiences and possibly make it impossible for a student to complete the scheduled program of study. Additionally, prior conviction of a felony or misdemeanor may make the individual ineligible for the professional licensure, professional certification or professional registration, dependent upon the specific regulations of individual health professions and state of practice.

Have you ever been convicted of a misdemeanor or felony? No Yes *If yes, provide a detailed explanation (all offenses, dates, location of courts and outcomes) on a separate sheet of paper.*

Convictions or charges resulting in any of the following must be reported: plea of guilty, plea of nolo contendere (no contest), withheld or deferred adjudication, suspended or stay of sentence, and/or military or court martial. Misdemeanor charges or convictions that occurred while a juvenile and that were processed through the juvenile court system are not required to be reported. Misdemeanor speeding convictions are not required to be reported unless they are related to alcohol or drug use.

Student Statement & Signature

I hereby certify that the statements on this application are correct to the best of my knowledge. I understand that falsification or omission of information may result in disqualification or dismissal of this application for admission to Clarkson College.

Applicant Signature _____

Applicant Printed Name _____

Date _____

Partnership Information

Indicate if you are an employee spouse or dependent child (age 23 or younger) of our partners. The Partnership Verification form must be completed to determine eligibility to receive the Partnership Tuition Rate. The Partnership Verification form will be sent to the student upon review and acceptance to the College, and the form is required to be returned with the Admissions Confirmation form. Clarkson College is selective and meeting all criteria for admission does not guarantee admission or participation in this program.

- | | | |
|--|---|--|
| <input type="checkbox"/> Bellevue Medical Center | <input type="checkbox"/> Community Hospital Association | <input type="checkbox"/> Nebraska Orthopaedic Hospital |
| <input type="checkbox"/> Clarkson College | <input type="checkbox"/> Nebraska Medicine | <input type="checkbox"/> Shenandoah Hospital |
| <input type="checkbox"/> UNMC Physicians Clinics | | |

Additional Information

How did you hear about Clarkson College?

- | | |
|---|--|
| <input type="checkbox"/> Direct Mail _____
<small>Piece Received</small> | <input type="checkbox"/> Radio _____
<small>Station(s)</small> |
| <input type="checkbox"/> Magazine _____
<small>Magazine(s)</small> | <input type="checkbox"/> Television _____
<small>Station(s)</small> |
| <input type="checkbox"/> Newspaper _____
<small>Newspaper(s)</small> | <input type="checkbox"/> Website _____
<small>Site(s)</small> |
| <input type="checkbox"/> Conference/Visit _____
<small>Conference/Visit Date</small> | <input type="checkbox"/> Advisor _____
<small>Voucher Code</small> |
| <input type="checkbox"/> Other _____ | |

If you were referred to Clarkson College, please provide the individual's name and relationship so he/she may be recognized.

- | |
|---|
| <input type="checkbox"/> Current Clarkson College student _____
<small>Name</small> <small>Relationship to you</small> |
| <input type="checkbox"/> Clarkson College alumnus _____
<small>Name</small> <small>Relationship to you</small> |
| <input type="checkbox"/> Other _____
<small>Other</small> <small>Name</small> <small>Relationship to you</small> |

Application Certification

I hereby certify that the statements on this application are correct to the best of my knowledge, and I understand that falsification or omission of information may result in disqualification or dismissal of this application for admission to Clarkson College. I authorize official representatives of Clarkson College to verify information provided in this application. Application materials submitted as part of the application process become the property of Clarkson College. Materials will not be returned, and copies will not be provided. Keep a copy of this application for your records. I agree to abide by the policies and regulations of Clarkson College.

Note: Drug and alcohol screenings may be required of students as a condition of eligibility to participate in theory, laboratory, clinical, practicum classes, college activities or campus housing. Testing positive on a drug screening will result in consequences that will vary, depending on the level of severity and the need for additional treatment. At the very least, the student will be unable to attend a clinical or field site until cleared to do so. Other potential consequences may include suspension or expulsion.

Applicant Signature

Applicant Printed Name

Date

Notice of Non-Discrimination: Clarkson College complies with all applicable federal, state and local laws relating to discrimination and does not discriminate on the basis of race, color, religion, ancestry, sexual orientation, physical or mental disability, age, national origin, ethnicity, sex, veteran's status or marital status in the administration of its educational programs and policies, financial aid, activities or other school administered programs. Questions regarding Title IX may be referred to the Title IX Coordinator or to the Office of Civil Rights (OCR). The Director of Student Support Services serves as the Title IX Coordinator and is located in the Success Center. The Title IX Coordinator can be contacted at 402.552.2693, 1.800.647.5500, or at titleixcoordinator@clarksoncollege.edu. The OCR can be contacted by visiting <http://www2.ed.gov/about/offices/list/ocr/index.html> or by calling 1.800.421.3481. Questions regarding other types of discrimination should be directed to the Director of Human Resources, Deb Tomek, at tomekdeb@clarksoncollege.edu. Questions regarding accommodations for student disabilities should be directed to the Accommodations Coordinator at accommodations@clarksoncollege.edu.