

## CLARKSON COLLEGE – GRADUATE NURSING PROGRAM

### PSYCHIATRIC MENTAL HEALTH NURSE PRACTITIONER CLINICAL ROTATION INFORMATION

#### Clinical Settings & Preceptors by Course, including Hours Requirements

Course	Type of Preceptor	Observation Hours	Conference Hours	Maximum Specialty Hours	Total Hours
NS 830	MD, DO, PA*, NP	0	0	0	50
NS 856	Psychiatrist, PMHNP, Psychologists, Psychotherapists*	8-10	8	0	120
NS 857		8-10	8	40	160
NS 858		8-10	8	50	160
NS 859		8-10	8	56	160

**Note: When considering clinical location(s) for completion of Specialty Hours, all specialties require faculty approval. NO SPECIALTY HOURS ARE TO BE DONE IN NS 830 or NS 856.**

**\*Psychotherapists include Licensed Mental Health Practitioners (LMHPs) and Licensed Clinical Social Workers (LCSWs).**

#### Clinical & Preceptor Guidelines

##### 1. Preceptors & Clinical Sites

**Note: All preceptors must be currently licensed in the state where you intend to do your clinical.**

#### Appropriate Preceptors for NS 830\*

Physician (MD)

Osteopathic physicians (DO)

Physician's assistants (PA)\*

Nurse practitioner (NP)

\*PAs cannot be used as preceptors in Florida, Oklahoma, or Washington State.

#### Acceptable Clinical Sites

Family practice clinics (NS 830 only)

#### Appropriate Preceptors for NS 856, NS 857, NS 858, & NS 859

Psychiatrist

Psychiatric Mental Health Nurse Practitioner

Psychologists

Psychotherapists\*

\*Psychotherapists include Licensed Mental Health Practitioners (LMHPs) and Licensed Clinical Social Workers (LCSWs).

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#### Acceptable Clinical Sites

Inpatient psychiatric facilities

Outpatient psychiatric facilities

Psychiatric emergency/crisis units

Outpatient counseling centers

Outpatient community health centers\*\*

\*\*Preceptor must be a mental health provider.

2. All preceptors must have at least two (2) years of experience (no exceptions).
3. All preceptors must be practicing in an area related to content in the course in which you are registered.
4. You **may not** use any family relation as a preceptor. Any preceptorship hours completed with a family member will not be included in the total clinical preceptorship hours.
5. Students who complete clinical hours at their current place of employment must do so in a department OTHER THAN the one in which they are employed.
6. Students who are employed at/with Nebraska Medicine must contact the Director BEFORE completing preceptor hours to obtain a different log-on user ID for EPIC (charting).
7. Approval of Conference and Observation Hours:
  - Conference hours must be approved by faculty BEFORE the conference and must pertain to the course.
  - Observation Hours:
    - Must be approved by faculty BEFORE the observation.
    - Do not require DocuSign paperwork.
    - ***You will NOT engage in hands-on care during observation hours.***
    - Must be logged in TYPHON just like primary and specialty hours. Observation preceptors are not automatically added to TYPHON; you will need to submit a REQUEST ADDITION of the observation preceptor OR contact your advisor to request the addition.
8. You must have an agreement for ALL providers with whom you see patients, including partners in a practice.
9. You must fill out a new Nurse Practitioner Clinical/Practicum Site & Preceptor Agreement Form for every preceptor, every course, and every semester. **This is required even when you use preceptor and facility more than once.**

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#### Additional Guidelines

- You may work with no more than two preceptors for a clinical course. If you wish to (or need to) work with more than 2 preceptors, you will need written approval from your course faculty.
- 50% of the required clinical hours must be completed at midterm in order to receive a passing grade at midterm

#### Required Clinical Experiences

All required clinical experiences (e.g., care of an adult age 18-65, care of a child, etc.) must be documented in Typhon for you to receive credit.

#### Required Clinical Experiences

##### Population Focused

- Adult (Ages 18-65)—40 visits
- Children (Ages <18 years)—20 visits
- Geriatric (Ages >65 years)—10 visits
- Substance Use Disorders/Addiction (may complete separately or while meeting adult/child hours or individual/group therapy hours)—5 visits

##### Clinical Practicum

- Acute Psychiatry/In-patient—10 visits
- Psychiatric Emergency and/or Psychiatric consultation/Liaison—5 visits
- Out-patient clinic—20 visits

##### Psychotherapeutic Treatment

- Individual therapy—30 visits
- Group therapy—5 visits
- Family therapy (recommended)—2 visits

#### Paperwork Deadlines & DocuSign Process

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- These deadlines reflect the day by which all students are required to have completed and submitted a Nurse Practitioner Clinical/Practicum Site & Preceptor Agreement Form for an upcoming clinical/practicum course.

<u>Semester</u>	<u>Deadline</u>
Spring	1 November
Summer	1 March
Fall	1 June

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- **Students who have not completed and submitted a Nurse Practitioner Clinical/Practicum Site & Preceptor Agreement Form will not be allowed to enroll (i.e., register) for a clinical (i.e., practicum) course.**
- **Exceptions will be made for students who submit requests for placement in My Clinical Exchange or who experience unavoidable preceptor changes (e.g., the preceptor declines to accept the student once confirmed).**

**Note: You may not attend ANY clinical (practicum) hours until all paperwork is completed. All students must receive approval from course faculty as well as a completion email from DocuSign indicating the process has been complete. Any clinical (practicum) hours completed prior to final completion will not be included in the total clinical (practicum) hours required for completion of the course.**

#### DocuSign Process

<u>Step</u>	<u>Responsible Party</u>	<u>Action</u>
1	Student	<p>Student initiates Nurse Practitioner Clinical/Practicum Site &amp; Preceptor Agreement Form</p> <p>Note: The only exceptions <u>considered</u> are for students who submit placement requests in My Clinical Exchange or for unavoidable preceptor changes, such as the preceptor declining to have the student follow him/her.</p>
2	Compliance Department	<p>Completes the DocuSign agreement and sends the document back to the student to upload into the clinical course.</p> <p>Note: If the document is not complete by the end of the first week, <b><u>the student is responsible for speaking with course faculty regarding options for remaining in the course or withdrawing from the course.</u></b></p>

NOTE: Preceptor and clinical sites will not be added into Typhon without DocuSign paperwork being completed.

Upon completion of DocuSign paperwork and the start of the academic term (semester), you are expected to evenly distribute clinical hours over the course of the semester\*. The exception to this requirement is NS 830; students will not be allowed to begin clinical (practicum) hours until they have successfully completed Graduate Weekend.

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**\*DO NOT frontload or backload your clinical hours. If your paperwork is not complete by the start of the semester, you must reach out to course faculty immediately to inform them where you are in the process. If specialty preceptor paperwork is complete by the first day of the course, but primary preceptor paperwork is not, the student will need to contact course faculty.**

If your preceptor has any questions concerning DocuSign please direct them to [willand.ali@clarksoncollege.edu](mailto:willand.ali@clarksoncollege.edu)