



**Fall 2014**

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**Annual Campus Security Report  
and  
Annual Fire Safety Report**

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**Department of Campus Security**



UNIVERSITY OF  
NEBRASKA  
MEDICAL CENTER

**NEBRASKA'S HEALTH SCIENCE CENTER**  
*A Partner with The Nebraska Medical Center*

*At the University of Nebraska Medical Center, the safety and security of our faculty, staff, students, volunteers, as well as patients and visitors, is always at the top of our agenda. With the support of department's campus wide, there is a continuing effort to keep our campus safe and secure. However, a truly safe campus can only be achieved through the cooperation of the entire campus community. We hope that you will read the brochure carefully and use the information to help foster a safe environment for yourself and others on the Medical Center campus.*

*Director of Security  
Gary Svanda*

## A Guide to UNMC Security Policies and Procedures and Fire Safety Report

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The University of Nebraska is a state institution composed of a chief governing administrative unit, four campuses — the University of Nebraska-Lincoln, the University of Nebraska Medical Center, the University of Nebraska at Omaha and the University of Nebraska at Kearney — and such other institutions and units as may be designated by the Legislature.

The University of Nebraska Medical Center (UNMC) is a community of about 3,696 students, employing about 4,631 faculty and staff members. The [campus](#) is located in the city of Omaha, with a population of about 444,474. As part of that larger community, UNMC shares many of the same interests and problems, including concerns about crime. Crime is a problem that cuts across campus, city and state boundaries, and affects the entire nation.

UNMC has been fortunate that it has not experienced a significant number of crimes in the past, however, the campus community is not immune from such incidents.

The UNMC security department, the student affairs staff, students, faculty and staff all are responsible for taking measures to insure that members of the campus community and their possessions have the best possible protection.

### **Law Enforcement on Campus:**

Campus security is coordinated by the UNMC security department, which has 54 officers. Security officers undergo continuous on-the-job training to upgrade their skills. Members of the UNMC security department are not armed. They conduct foot and vehicular patrols of the campus 24 hours a day in an effort to deter criminal acts. Unsafe conditions noted by UNMC security officers during campus patrol are reported to facilities management and planning.

On campus, the UNMC security department enforces all University regulations. The UNMC security department also works very closely with the Omaha Police Department and county, state and federal authorities. Students, faculty and staff members are encouraged to make accurate and prompt reports to the UNMC security department and external law enforcement agencies. The department may assist students who choose to ask for help in notifying other appropriate authorities of offenses committed.

### **Campus Security Business Office:**

The [Campus Security Business Office](#) is located in Academic and Research Services. Office hours are Monday through Friday, 8:00 a.m. – 4:30 p.m. Phone: 402-559-4439. Fax: 402-559-8625. [Office Email](#).

### **Campus Security Blog and Web Site:**

Campus Security maintains a [blog](#) containing daily security logs and an [intranet site](#) containing security alerts, personal safety videos, personal safety tips, and other security and personal safety related information.

Students and employees are encouraged to review the information on a routine basis and contact Campus Security with any questions or concerns.

## **UNIVERSITY OF NEBRASKA SEXUAL MISCONDUCT POLICY:**

### **1. STATEMENT OF POLICY**

1a. Beginning with the University of Nebraska charter in 1869, Nebraska law has provided that no person shall be deprived of the privileges of this institution because of sex. Discrimination on the basis of sex is also prohibited by Federal law. The University of Nebraska has programs to promote awareness of and to help prevent domestic violence, dating violence, sexual assault, and stalking, and to assist members of the university community who are affected by such behavior. Rape, acquaintance rape, domestic violence, dating violence, sexual assault, sexual harassment and stalking are against the law and are unacceptable behaviors under University of Nebraska policy. These unacceptable behaviors are hereafter referred to as “sexual misconduct.” Sexual misconduct is conduct in violation of University policy and state and federal law that the University will take action to eliminate, prevent, and redress once the University has notice that sexual misconduct has occurred.

1b. The President and Chancellor shall implement procedures to address the rights of all individuals involved in cases of alleged sexual misconduct. This policy applies to all University of Nebraska employees and students regardless of sexual orientation or gender identity, and to all programs and activities under the jurisdiction of the University of Nebraska. The University may respond to complaints of sexual misconduct whether they are alleged to have occurred on or off University premises and to complaints of misconduct committed by third parties who are not employees or students.

### **2. AWARENESS, EDUCATION, PREVENTION AND TRAINING PROGRAMS**

As required by federal statutes and administrative regulations, the Office of the President and each Chancellor shall publicize and conduct ongoing programs for new students and employees and other members of the University community to promote awareness of the problems caused by sexual misconduct and to help prevent and attempt to reduce the risk of the occurrence of sexual misconduct. These programs shall include instruction on safe and positive options for bystander intervention that may be carried out by individuals to prevent harm or intervene when there is a risk of sexual misconduct being inflicted on another person. Training shall be provided to all persons designated as campus security authorities and involved in responding to charges of sexual misconduct.

### **3. ASSISTANCE TO PERSONS SUBJECTED TO SEXUAL MISCONDUCT**

3.1 Persons subjected to sexual misconduct may be helped—sometimes anonymously—whether or not a complaint of any kind is filed. Changes in academic, living, transportation, and working situations may be made available on a confidential basis by the University as remedies to protect persons, complainants, or witnesses. The President and Chancellor shall disseminate information about university programs and resources available to assist persons who have been subjected to sexual misconduct, and about agencies outside the university located throughout the state that provide related services. In addition to identifying resources available to provide counseling and medical treatment, university sexual misconduct programs must provide instruction on the importance of preserving evidence as proof of sexual misconduct, and on the availability of protection orders and other remedies that may be afforded to persons who have been subjected to sexual misconduct. Preservation of evidence is required of all parties. Concealment or destruction of evidence is prohibited under university rules and the law.

3.2 A person who has or had been involved in a dating relationship, or who has or had a marital, shared residential or familial relationship with the actor may obtain either a harassment or domestic protection order.

Persons who have not been involved in a dating relationship may qualify for a harassment protection order. Violation of harassment or domestic protection orders issued by courts of this or another state or tribal courts can result in a violator's arrest and subject the violator to criminal penalties.

3.3 The Protection from Domestic Abuse Act makes the Nebraska Department of Health and Human Services (DHHS) responsible to provide victims of domestic abuse emergency services, support programs, limited medical help and legal assistance in obtaining a protection order.

#### **4. COMPLAINTS, REPORTING AND INVESTIGATION PROCESS**

A person subjected to sexual misconduct may be helped whether or not a complaint or report of any kind is filed. Changes in academic, living, transportation, and working situations may be made available by the University as remedies to protect persons, complainants, or witnesses. There are several avenues potentially available to make a report or formal complaint of sexual misconduct. A report of sexual misconduct could be made to the University, a civil suit could be filed against the actor responsible for the sexual misconduct, a criminal charge could be filed as a result of a law enforcement investigation, and/or an administrative complaint can be made to the United States Department of Education, Office of Civil Rights (OCR). A person may also choose not to make a report or take further action.

##### Complaints to University

4.0 Students, employees and third parties may complain of violations of the university policy against sexual misconduct. Complaints of sexual misconduct can be made to Campus Security Authorities (CSAs), Investigators, Human Resources or Student Affairs Officers, and Title IX Coordinators. Information on how to file complaints will be publicized by the President and Chancellors.

4.1. The University will protect the privacy of the parties involved in a sexual misconduct case to the extent possible under the law. In some situations, including those in which disciplinary action is a possible outcome, the law may require disclosure to respondents.

4.2. The University may be required by law to investigate complaints of sexual misconduct, but that investigation may be limited by the information provided by the Complainant and the Complainant's willingness to pursue a formal complaint.

4.3. If the Complainant wishes to avoid revealing his or her identity, the University will make every reasonable effort to abide by Complainant's wishes to remain anonymous; however, the University is required to balance such a request with interest in protecting the safety of other members of the community.

4.3.1. Factors that will be considered in determining whether to disclose a report of sexual misconduct, a complaint, or the identity of the Complainant to a Respondent include: the seriousness of the alleged conduct; the Complainant's age; whether there have been other complaints about the same individual; and the Respondent's rights to receive information about the allegations.

4.3.2. If the University proceeds with an investigation or other response to the Report of sexual misconduct, then the Investigator will notify the Complainant before the Respondent is contacted. Retaliation against the Complainant or a third party in an attempt to prevent or otherwise obstruct the reporting or remediation of sexual misconduct is prohibited. The Complainant and others contacted during the course of an investigation should be notified of the University's anti-retaliation policy.

#### 4.4. *Handling of Confidential Reports.*

4.4.1. If the Complainant would like to remain anonymous, the Investigator will:

4.4.1.1. explain that the University endeavors to investigate the allegations as presented without revealing the Complainant's identity, but that the University cannot ensure complete confidentiality and it may be limited in its ability to take disciplinary action if the Complainant desires to remain anonymous;

4.4.1.2. advise the Complainant that the University has an obligation to investigate and document allegations of sexual misconduct, to include general information about reports of criminal sexual misconduct in annual security report statistics which do not identify either the person claiming to have been subject to criminal sexual misconduct or the actor alleged to have committed criminal sexual misconduct;

4.4.1.3. to the extent practicable, provide resources and internally manage the Complainant's situation, as the University would if the Complainant did not request anonymity; and

4.4.1.4. ask the Complainant to acknowledge and sign a document confirming that s/he has requested anonymity and that may mean that the University is unable to take disciplinary action against the Respondent.

#### Investigation by University

4.5. The University will investigate and act upon information that is provided to it about allegations of sexual misconduct.

4.6. The University is committed to the following when investigating sexual misconduct complaints:

4.6.1 Assigning investigators who receive annual training on the issues related to domestic violence, dating violence, sexual assault, sexual harassment, and stalking, and how to conduct an investigation that protects the safety of persons involved;

4.6.2. Basing findings on the greater weight of the evidence standard;

4.6.3. Treating all parties fairly and equally;

4.6.4. Notifying all parties that the investigation will be impartial, prompt and equitable; and

4.6.5. Providing all parties an opportunity to be heard.

#### University Disciplinary Procedures

4.7 Investigations of allegations against students will be handled using the Response to Allegations of Student Sexual Misconduct disciplinary procedures.

4.8 Investigations of allegations against employees will be handled using the Response to Allegations of Employee Sexual Misconduct disciplinary procedures.

4.9 University internal investigations and any disciplinary or remedial actions are independent of any civil, criminal or external administrative investigation. The University may pursue an investigation, take appropriate remedial action and/or impose disciplinary sanctions against a member of the university community at the same time the actor is facing criminal charges for the same incident, even if the criminal prosecution is pending, has been dismissed, or the charges have been reduced.

### **5. POSSIBLE SANCTIONS AFTER SEXUAL MISCONDUCT FINDING**

Institutional sanctions that may be imposed against students for sexual misconduct range from warning to expulsion. Sanctions against students may be imposed by the Student Affairs Officer, Conduct Officer, or Conduct Board. Institutional sanctions against employees range from warning to termination. Institutional sanctions against employees will be recommended by the Investigator to the person or persons authorized to impose employee sanctions. Institutional sanctions against third parties range from loss of privileges to trespass exclusion orders. Notice of the outcome of a sexual misconduct complaint must be provided to both complainant and respondent.

## 6. DEFINITIONS

For purposes of addressing complaints of sexual misconduct against or by University students and employees, the following uniform definitions shall be used by the University.

- a. "Actor" means a person accused of sexual misconduct.
- b. "Advisor" means any person, including legal counsel, who assists the Respondent, Complainant or Investigator during a Conduct proceeding.
- c. "Bodily injury" shall mean physical pain, illness, or any impairment of physical condition.
- d. "Campus security authority" (CSA) is a University official charged with the duty to report incidents of sexual misconduct to the person in charge of Clery Act reporting. All officers of a university police department or a campus security department are campus security authorities, but there are other CSAs outside of those offices. The Office of the President and each Chancellor shall prepare and publicize a list of designated campus security authorities.
- e. "Complainant" means any individual who comes forward to complain of sexual misconduct against or by a member of the University community or a third party.
- f. "Confidentiality" means that the University will not disclose the names of individuals involved in sexual misconduct cases to others except on a need to know basis or as required by law. The University will instruct employees and students about the requirement not to disclose confidential information. Confidentiality is not the same as anonymity, where an individual is not named or personally identified.
- g. "Consent" means agreement, approval, or permission as to some act or purpose, given voluntarily by a competent person. Nebraska law states "without consent" means:
  - (1) (i) The person was compelled to submit due to the use of force or threat of force or coercion, or (ii) the person expressed a lack of consent through words, or (iii) the person expressed a lack of consent through conduct, or (iv) the consent, if any was actually given, was the result of the actor's deception as to the identity of the actor or the nature or purpose of the act on the part of the actor;
  - (2) The person need only resist, either verbally or physically, so as to make the person's refusal to consent genuine and real and so as to reasonably make known to the actor the person's refusal to consent; and
  - (3) A person need not resist verbally or physically where it would be useless or futile to do so.
  - (4) In the above text, the word "person" means the individual against whom a wrongful act was allegedly committed, and the word "actor" is the individual alleged to have committed a wrongful act. When the actor knew or should have known that a person was mentally or physically incapable of resisting or understanding the nature of his or her conduct, there is no consent. A person may be incapacitated due to intoxication, mental illness or deficiency or by physical illness or disability to the extent that personal decision-making is impossible. Surprise may also prevent resistance, as where a person is grabbed from behind. There are some persons who the law presumes are incapable of consenting to sexual contact or penetration by an actor by reason of their age.

Under Nebraska law an actor nineteen years of age or older may not subject a person under the age of sixteen years of age to sexual penetration, or a person under fifteen years of age to sexual contact.

h. "Dating violence" is included within the definition of "domestic assault."

i. "Domestic assault" has three definitions which depend on the harm threatened or inflicted by an actor on a person. An actor commits domestic assault if he or she (i) intentionally and knowingly causes bodily injury to his or her intimate partner; (ii) threatens an intimate partner with imminent bodily injury; or (iii) threatens an intimate partner in a menacing manner. An actor commits a more severe form of domestic assault if he or she intentionally and knowingly causes bodily injury to his or her intimate partner with a dangerous instrument. An actor commits the worst form of domestic assault if he or she intentionally and knowingly causes serious bodily injury to his or her intimate partner.

j. "Domestic violence" is included with the definition of "domestic assault."

k. "Force or threat of force" means (a) the use of physical force which overcomes the person's resistance or (b) the threat of physical force,

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express or implied, against the person or a third party that places the person in fear of death or in fear of serious personal injury to the person or a third party where the person reasonably believes that the actor has the present or future ability to execute the threat.

l. "Intimate partner" means a spouse; a former spouse; persons who have a child in common whether or not they have been married or lived together at any time; and persons who are or were involved in a dating relationship. For purposes of this definition, dating relationship means frequent, intimate associations primarily characterized by the expectation of affection or sexual involvement, but does not include a casual relationship or an ordinary association between persons in a business or social context.

m. "Intimate parts" means the genital area, groin, inner thighs, buttocks or breasts.

n. The term "Investigator" means a University official authorized to investigate and recommend remediation of complaints of sexual misconduct.

o. "In violation" means that it is more likely than not that an actor has committed one or more acts of sexual misconduct. In other words, a greater weight of the evidence standard must be used to find sexual misconduct.

p. The term "may" is used in the permissive sense.

q. "Member of the University community" includes any individual who is a student, staff, faculty member, University official, or any other individual employed by, or acting on behalf of, the University. An individual's status in a particular situation shall be determined by the Investigator or Title IX Coordinator.



r. The term “not in violation” means that it is more likely than not that a member of the University community did not commit one or more acts of sexual misconduct.

s. “Past sexual behavior” means a person’s sexual behavior other than when the sexual misconduct is alleged to have occurred.

t. “Person” means the individual who allegedly was, or was determined to have been, subjected to sexual misconduct.

u. “Rape” is included under the definition of sexual assault and means an actor’s sexual penetration of a person without consent.

v. “Respondent” is any member of the University who is charged with one or more acts of sexual misconduct.

w. “Retaliation” includes intimidation, threats, harassment, and other adverse action threatened or taken against the Complainant or a third party in an attempt to prevent or otherwise obstruct the reporting of sexual misconduct.

x. “Serious bodily injury” shall mean bodily injury which involves a substantial risk of death, or which involves substantial risk of serious physical disfigurement, or protracted loss or impairment of the function of any part or organ of the body.

y. “Serious personal injury” means great bodily injury or disfigurement, extreme mental anguish or mental trauma, pregnancy, disease, or loss or impairment of a sexual or reproductive organ.

z. “Sexual assault” is committed when an actor subjects a person to sexual penetration (i) without the consent of the person, (ii) when the actor knew or should have known that the person was mentally or physically incapable of resisting or appreciating the nature of the person’s own conduct, (iii) when the actor is at least nineteen years of age and the person is under twelve, or (iv) when the actor is twenty-five years of age or older when the person is at least twelve years of age but less than sixteen years of age.

Sexual assault is also committed when an actor subjects a person to sexual contact (a) without consent of the person, or (b) when the actor knew or should have known that the person was physically or mentally incapable of resisting or appraising the nature of the person’s own conduct. Sexual assault by contact should be punished more severely if the actor causes serious personal injury to a person than if the actor shall not have caused serious personal injury.

aa. “Sexual contact” means the intentional touching of a person’s intimate parts or the intentional touching of a person’s clothing covering the immediate area of the person’s intimate parts. Sexual contact also means the touching by the person of the actor’s intimate parts or the clothing covering the immediate area of the actor’s intimate parts when such touching is intentionally caused by the actor. Sexual contact shall include only such conduct which can be reasonably construed as being for the purpose of sexual arousal or gratification of either party.

bb. “Sexual harassment” is unwelcome conduct or behavior of a sexual nature. Both violent and non-violent sexual harassment is prohibited.

Sexual harassment can include unwelcome sexual advances, requests for sexual favors and other verbal, nonverbal, or physical conduct of a sexual nature. Conduct that is sufficiently serious to limit or deny a person's ability to participate in or benefit from the University's educational program creates a hostile environment, and is prohibited. Examples of sexual harassment include, but are not limited to: (1) an exposure of an actor's genitals done with the intent to affront or alarm any person, and (2) viewing a person in a state of undress without his or her consent or knowledge.

cc. "Sexual misconduct" includes dating violence, domestic assault, domestic violence, rape, sexual assault, sexual harassment, and stalking.

dd. "Sexual penetration" means sexual intercourse in its ordinary meaning, cunnilingus, fellatio, anal intercourse or any intrusion, however slight, of any part of the actor's or person's body or any object manipulated by the actor into the genital or anal openings of the person's body which can be reasonably construed as being for nonmedical or nonhealth purposes. Sexual penetration does not require emission of semen.

ee. The term "shall" is used in the imperative sense.

ff. "Stalking" means to engage in a knowing and willful course of conduct directed at a specific person or a family or household member of such person with the intent to injure, terrify, threaten, or intimidate.

gg. The term "student" includes all individuals taking courses at the University, whether full-time or part-time, pursuing undergraduate, graduate, or professional studies, whether or not they reside in the University residence halls. Individuals who withdraw after having allegedly committed sexual misconduct, or who are not officially enrolled for a particular term, but who have an expected continued academic relationship with the University, may be considered "students."

hh. The "Student Affairs Officer" is the individual authorized by the University and the University Chancellor to be responsible for the administration of the Student Disciplinary Code, and in certain circumstances includes his or her designee.

ii. The "Title IX Coordinator" is the individual designated by the campus to respond to allegations of sexual misconduct by members of the university community, and in some circumstances can include his or her designee. jj. The term "University" means University of Nebraska.

kk. The term "University business day" means any calendar day where the campus offices are open for business, excluding weekends and national holidays.

OR

The term "University business day" means any calendar day where the campus offices are open for business and classes are in session, excluding weekends and national holidays.

ll. "University official" includes any individual employed by, associated with, or performing assigned administrative or professional responsibilities in the interests of the University.

University officials who are designated as campus security authorities must report crimes to the person in charge of Clery Act reporting. Counselors and Healthcare Professionals are bound by professional rules that may preclude their reporting violations of University rules when they are acting within the scope of their counseling or professional responsibilities.

mm. The term "University premises" includes all land, buildings, facilities, University approved housing and other property in the possession of, or owned, used, or controlled by the University, including adjacent streets and sidewalks.

2014 0530 revised.no line nbr final RP 2.1.8 Sexual Misconduct Policy

**Sex Offenders Registry Information:**

A link to the [Nebraska State Patrol Community Notification Sex Offense Registry](#) is maintained on the UNMC security website.

**Procedures and Facilities to Report Criminal Actions, Sex Offenses or Other Emergencies Occurring on Campus; Institutional Response to Such Reports:**

Potential criminal actions, sex offenses and other emergencies on campus can be reported directly by any student, faculty member or employee to the UNMC security department by dialing (402)559-5111. Upon receipt of the call, UNMC security officers are dispatched to the site of the complaint and, if deemed necessary, will contact the Omaha police.

UNMC security officers prepare and submit incident reports for use by UNMC and The Nebraska Medical Center (Nebraska Medical) authorities, other law enforcement agencies and city, county or federal prosecutors. In the case of sex offenses and other crimes of violence, victims may wish to make reports to the UNMC student services office (in the case of students) or human resources department (in case of employees).

Regardless of how a report is made, it is important to report incidents promptly so that an investigation can be conducted promptly and evidence preserved. After a sexual assault occurs, the victim should not bathe, douche, change clothes, or apply medication. The victim should report the incident as soon as possible. Most experts agree that reports should be made within 48 hours of a sexual assault.

The victim may seek medical attention with the help of the University or see her own physician. Health care providers can assist in the preservation of evidence while providing treatment to the victim. All offenses which are committed by students, staff or faculty members may be referred for criminal prosecution and/or dealt with by the University in sanctions up to and including expulsion of students and/or termination of employment. Both the accuser and accused are entitled to (1) the same opportunity to have others present during University disciplinary proceedings and (2) know the general outcome of student disciplinary proceedings involving any crime of violence.

**Sex Offense Victim Counseling and Other Services:**

Counseling services for victims of sexual assault are available both on the UNMC campus and in the Omaha community. Students enrolled at UNMC may be eligible for assistance in changing their academic and/or living arrangement after an alleged sexual assault or other crime of violence if changes are requested by the victim and such changes are reasonably available. The UNMC student housing office can provide further information about options that are available. Additional resources and programs available throughout the state can be found on the Nebraska Domestic Violence Sexual Assault Coalition site at <http://ndvsac.org/get-help>.

## **Substance Abuse or Dependency Standards of Conduct - Alcohol and Drugs:**

The University of Nebraska Medical Center (UNMC) desires to provide students with a drug-free, healthy, safe and secure educational environment. Certain behaviors that impede academic performance and which may also endanger patients in the health care setting are prohibited according to the UNMC Policy entitled "Standards of Conduct for Employees and Students on Alcohol and Drugs." **Students enrolled by UNMC are expected to read this policy** and be aware of the physical, psychological and legal consequences of substance abuse and chemical dependency. The policy is available at <http://webmedia.unmc.edu/studentervices/docs/Standards-of-Conduct-for-Employees-and-Students-Regarding-Alcohol-and-Drugs-2014.pdf> or may be accessed by contacting the Counseling and Student Development office (Bennett Hall, Room 6001, 402-559-7276) or the Dean's Office of each college.

### **Summary of Prohibited Behaviors:**

1. Use, possession, manufacture, distribution or sale of illegal drugs or drug paraphernalia;
2. Unauthorized use or possession of manufacture, distribution or sale of a controlled substance;
3. Unauthorized use, manufacture, distribution, possession or sale of alcohol;
4. Storing in a locker, desk, vehicle, or other place on University-owned or occupied premises, any unauthorized controlled substances, drug paraphernalia or alcohol; Items #1-4 apply to activity taking place on University premises, while on University business, at University activities, in University vehicles either during or after working hours;
5. Use of alcohol OFF University premises that adversely affects a student's clinical or academic performance;
6. Possession, use, manufacture, distribution or sale of illegal drugs OFF University premises that adversely affects the student's academic performance, or a student's safety or the safety of others;
7. Violation of State or Federal laws relating to the unauthorized use, possession, manufacture, distribution or sale of alcohol, controlled substances or drug paraphernalia.

As an agency of the State of Nebraska, UNMC students who violate alcohol or drug laws, or who use substances in violation of UNMC policies, or who violate their academic program's standards for professional conduct, will be subject to disciplinary action as outlined in the Procedural Rules Relating to Student Discipline.

When College officials (e.g. Deans, department heads, faculty) observe evidence of ongoing substance abuse or dependency, they may require the identified student to complete chemical dependency and psychological evaluations, submit to random drug screens, join support groups such as Alcoholics Anonymous, and/or undergo either inpatient or outpatient chemical dependency treatment as outlined in UNMC policy #1092 Chemical Dependence. An aftercare program following completion of chemical dependency treatment may also be mandated. Suspension or termination of the impaired student's academic program will result if the problem is not resolved efficiently.

### **Reporting Criminal Actions, Sex Offenses and Other Emergencies:**

Potential criminal actions, sex offenses and other emergencies on the UNMC campuses and other official campus sites can be reported directly by any student, faculty member or employee to the agencies listed below:

#### **UNMC OMAHA SITES**

42nd Street Campus

**Call (402) 559-5111** — UNMC Campus Security

#### **UNMC LINCOLN SITES**

College of Dentistry and College of Nursing

**Call (402) 472-3550** — UN-L Campus Police

#### **UNMC KEARNEY SITES**

College of Nursing

**Call (308) 237-2104** (anytime) or **(308) 865-8517** (8 a.m. to 5 p.m. M-F) - UNK Public Safety or **Call 911** — Kearney Police (for emergency assistance)

#### **UNMC NORFOLK SITES**

College of Nursing – Northern Division

**Call (402) 841-5163** — Security **If Using a Campus Phone Dial (9) 841-5163** or **Call 911** — Norfolk Police Department (for emergency assistance)

#### **UNMC SCOTTSBLUFF SITES**

College of Nursing; School of Allied Health Professions

**Call (308) 632-7176** – Security (to report crimes of non-emergent nature) or **911** — Scottsbluff Police Department (for emergency assistance)

### **Criminal Activity off Campus:**

Criminal activity off campus may be monitored and recorded by the Omaha Police Department or other law enforcement agencies.

### **Timely Warnings:**

In the event a situation arises, either on or off campus that, in the judgment of the Director of Security, or designee, constitutes an ongoing or continuing threat, a campus wide “timely warning” will be issued. Warnings will generally include the nature of the threat, source of the information and suggested precautions to be taken. The primary method of warnings will be through the campus email system. Depending on the particular circumstances of the crime, especially in all situations that could pose an immediate threat to the community and individuals, the Director of Security, or designee, may also issue notices through posting of flyers around campus, in-class announcements, UNMC Alerts text message, or other appropriate means.

### **Emergency Notification Systems:**

UNMC will, without delay, and taking into account the safety of the community, determine the content of an emergency notification and initiate a campus emergency notification, unless such notification will, in the professional judgment of campus authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate an emergency.

UNMC deploys the following types of emergency notification systems to inform faculty/staff and students of emergencies on campus requiring immediate actions:

1. Text messaging through UNMC Alerts Notification System. UNMC students are automatically registered while staff must opt in and register for this free service in order to receive emergency notifications via a text message sent to their cell phone and/or personal email account. This allows individuals to receive a text message from Security Dispatch informing them of an emergency, and the action to be taken.
2. UNMC Alerts Crawler. This allows Security Dispatch to disseminate an emergency message across all computers tied into the campus IT network. This allows individuals to receive an automatic message from Security Dispatch informing them of an emergency, and the action to be taken.
3. Overhead paging systems. This allows Security Dispatch to broadcast an emergency message throughout buildings with overhead paging capabilities indicating what the emergency is and the action to be taken.

All notification systems are tested at least once a year. Information about emergencies on campus is disseminated to the larger community through the Department of Campus Public Relations using several different media's such as the campus webpage, phone line, and local news.

Emergency notifications may include but are not limited to:

- Active Shooter
- Bomb Threat
- Code Adam (Infant/Child Theft)
- Campus Lockdown
- Tornado Warnings/Natural Disasters

### **Blue Light Emergency Phones:**

[Blue Light Emergency Phones](#) are available in 27 locations throughout the campus. The phones can be seen on 9 foot poles and building walls, with the word "EMERGENCY" printed on them in large lettering. The phones have a direct line to Security Dispatch. Employees and students are encouraged to use the Emergency Phones for any emergency.

## **UNMC Mobile App:**

The new UNMC mobile app is available for students and staff to download free of charge.

The app was design by UNMC ITS in collaboration with the Student Senate. Features include:

- *Easy access to emergency numbers and the UNMC Hotline.*
- A link to UNMC news, sortable and searchable by college.
- A campus events calendar, sortable and searchable by college.
- A classified ads board for books, instruments, housing options and other items.
- Easy access to the public directory for students, faculty, staff and administrators.
- A tool to provide feedback on campus activities and issues.
- An interactive campus map.
- Room schedules for the Sorrell Educational Rooms.
- Access to the McGoogan Library's catalog.
- Access to Blackboard Learn material.
- Access to your own student records.
- *A link to campus student health services, including phone numbers, hours and other information.*
- Access to UNMC videos.
- *Easy access to UNMC student and university-wide policies and procedures.*
- Links to UNMC social media and UNMC Care (campus records).

## **Access to Campus Facilities:**

Students, faculty and employees at UNMC have access to most facilities on campus. However, certain classroom facilities at UNMC are open only to students, faculty and employees involved with classes taught in those facilities. Other facilities are open to all faculty, students, employees and members of the general public. Examples of this type of facility are the Hospital, Clinic Building, and the McGoogan Library of Medicine during normal business hours.

The UNMC security department allows after-hour access to campus facilities to students, faculty and employees having proper authorization and identification.

UNMC owns campus residential properties that provide apartment-style living for a limited number of students and hospital guests. The hospital also operates The Lied Transplant Center (LTC), which provides motel-type accommodations for inpatients, outpatients, and their families.

The LTC has a desk attendant stationed at the main entrance 24 hours a day. These desk attendants have telephone contact with security dispatch if necessary. All access doors to the LTC are secured between the hours of 8:30 p.m. and 6 a.m. daily. Individuals living in campus accommodations are encouraged to contact UNMC security department for assistance and to make accurate and prompt reports to UNMC security department and external law enforcement agencies as deemed necessary.

## **Missing Student Policy:**

**Scope:** This policy applies to students who reside in campus housing.

**Purpose:** The purpose of this policy is to establish procedures for UNMC's response to reports of missing students, as required by the Higher Education Opportunity Act.

For purposes of this policy, a student will be considered missing, if a roommate, classmate, faculty member, family member or other campus person has not seen the student in a reasonable amount of time. A reasonable amount of time may vary with the time of day and information available regarding the missing student's daily schedule, habits, punctuality, and reliability. Individuals will be considered missing immediately, if their absence has occurred under circumstances that are suspicious or cause concerns for their safety. If the initial report that a student is missing is made to a department other than the Department of Campus Security, the employee receiving the report will ensure the Department of Campus Security is contacted immediately.

### **Procedures for designation of emergency contact information:**

Students who reside in an on-campus housing facility will be given the opportunity during their housing registration process to designate an individual or individuals to be contacted by UNMC "in case of emergency". In the event a student is reported missing, UNMC personnel will attempt to contact his/her emergency designee(s) no more than 24 hours after the time that student is determined to be missing, in accordance with the procedures set forth below. An emergency contact designee(s) will remain in effect until changed by the student.

#### **I. Official notification procedures for missing persons**

- a. Any individual on campus who has information that a student residing in campus housing may be a missing person must notify the Department of Campus Security as soon as possible.
- b. The Department of Campus Security will gather information about the student in question from the reporting person and from the student's acquaintances (description, clothes last worn, where student might be, who student might be with, vehicle description, information about the physical and mental well-being of the student, an up-to-date photograph, class schedule, etc.). Appropriate campus staff will be notified to aid in the search for the student.
- c. If the above actions are unsuccessful in locating the student within 24 hours of the report or it is apparent immediately that the student is a missing person (e.g., witnessed abduction), the Department of Campus Security will contact the Omaha Police Department to report the student as a missing person and the local law enforcement agency will take over the investigation.
- d. No later than 24 hours after determining that a residential student is missing, Campus Security will notify the emergency contact that the student is believed to be missing.



e. If the missing student is under 18 years of age and is not emancipated, the student's custodial parent or guardian or other designated contact person will be notified within 24 hours of determining the student is missing.

## **II. Campus communications about missing students**

In all cases of a missing student, where the student is declared missing by the Department of Campus Security after an initial investigation, the law enforcement agency conducting the subsequent investigation will provide information to the media that is designed to obtain public assistance in the search for any missing student. UNMC Public Relations Office is available to provide consultation on communication with the investigating law enforcement agency. Any media requests to UNMC will be directed to the Public Relations Office.

## **Crime Prevention and Information Programs for Students and Staff:**

UNMC provides students and staff with safety-related awareness activities. Online and printed materials are available to enhance awareness of personal safety, security, and substance abuse issues. The following resources are used to inform students and staff members:

- Educational posters and brochures
- Videos promoting awareness of crime and personal safety
- Guest speakers addressing specific issues, i.e., active killer, emergency notification, harassment, domestic violence, etc.
- Use of UNMC publications, i.e., "UNMC Today", press releases regarding safety awareness issues
- Campus Security Website and other online resources

## **Campus Security provides the following tips on personal safety and security:**

### **Improving Your Personal Safety While Walking on City Streets:**

1. Try to have others with you while walking. There is safety in numbers and attacks are less likely to occur if you are with other people.
2. IPods or other devices that use headphones should not be used when walking. Criminals look for easy targets and not only are headphones a good sign you are not paying attention to your surroundings, but the devices they are attached to can also be a tempting target of thieves.
3. If you are confronted by someone looking to cause you harm, yell, scream and attract as much attention to yourself as possible. The Unwanted attention may be enough to scare away your attacker.

### **Using Public Transportation**

1. Check your route schedule in advance.
2. Keep a copy of the transit schedule for reference should you need to leave earlier or later than usual.
3. Be aware of your surroundings walking to and from the bus stop.
4. Remember that cell phones and mp3 players can be distracting and limit your ability to hear what is going on around you and could prevent you from being alert to potential signs of danger.
5. Walk with purpose and a confident stride.

6. Plan to arrive at the bus stop only a few minutes before departure time.
7. Sit near the front of the bus.
8. If you are on the bus and someone bothers you, tell the driver immediately.
9. Where possible, and especially at night, coordinate your transit travel with companions you know and trust.

### **Working Alone/Working at Night**

1. Keep doors between you and the public locked when working alone
2. Review with your supervisor and follow established working alone check-in procedures.
3. When leaving your office for the night, proceed cautiously and look and listen for suspicious persons or situations before leaving the security of your office.
4. Remain cautious as you are leaving.
5. If you have any concerns stay in or immediately return to your office with the door locked and call Security Dispatch at (402) 559-5111.

### **Vehicle/Parking Lot Safety**

1. Close the windows and sunroof; lock the doors and activate any security devices when leaving your car unattended.
2. Never leave cash, credit cards, cell phones, sunglasses, vehicle documents or other valuables in the car.
3. *Never leave your keys in the car, even for a second - treat them as you would your cash and credit cards.*
4. Park with care, particularly at night; if possible, park in a busy, well-lit area, park near classmates/colleagues.
5. Be aware of your surroundings as you approach your vehicle, even looking underneath as you approach it.
6. Have your keys in your hand as you approach your vehicle.
7. Check the backseat and floor before entering your vehicle.
8. If you notice something unusual in or around your vehicle, keep walking to a safe place and call Security Dispatch at (402) 559-5111 if you are on campus; if you are off campus call the police at 911.
9. Arrange for a campus security escort to your vehicle.

### **Protecting your Bike**

Bicycles are also attractive targets for thieves and vandals. The following tips can make your bike a less attractive target for crime:

1. Lock it up. **Use a heavy-duty bike lock (a U-bar lock is recommended).**
2. Lock your bike to a bike rack.

For your own personal use, record the identifying characteristics and the serial number of your bike, and remember to keep the information in a safe place. Always lock your bike, even if you are leaving it for just a minute. If your bike is stolen or vandalized (while on campus), report the incident promptly to campus security (ext. 9-5111) and the Omaha Police Department (OPD). Bikes stolen or vandalized off campus should be reported to OPD.

### **Encountering Strangers in the Workplace**

If you encounter a person who appears to have no purpose or legitimate reason for being on campus:

1. Project calmness and confidence. Be friendly but professional. Challenge persons only when you can do so safely and never alone.
2. Never jeopardize your safety by acting alone when challenging or even approaching a person, regardless of how unthreatening the person may appear.
3. Never provide personal information to someone you don't know.

### **How to challenge a stranger:**

Be alert to people entering your work or learning area. ***Approach a stranger only when safe to do so, without risking your safety, or the safety of others.*** Greet people with a friendly and professional tone of voice:

1. "Good morning. May I help you?"
2. "Are you looking for someone, perhaps I can help?"
3. "Are you looking for a particular room?" Perhaps I can direct you."

### **Things to look for:**

If people have no legitimate reason for being on campus, they may react in a variety of ways:

1. Mumble and quickly leave.
2. Provide an explanation for their presence that causes you to feel doubtful or suspicious.
3. Reply defensively e.g. "Why are you bothering me?" "This is a public place."
4. Stare at you in an attempt to intimidate.
5. React negatively and show no apparent intention to leave.

If you believe he/she has no legitimate purpose on campus, call Security Dispatch at (402) 559-5111 to alert them to the individual and give a location, description of the person, and details of the incident.

### ***Never try to physically remove someone yourself.***

Trust your intuition. It's important to remember if a situation feels wrong, it probably is. If you feel uncomfortable or threatened in any way, remove yourself from the situation as soon as possible and call Security Dispatch at (402) 559-5111. Do not feel embarrassed to ask for help or to report an incident, no matter how insignificant it may seem. Any situation that causes you fear or concern is a legitimate reason for contacting Security.

**If you encounter a stranger in your path and you are unable to avoid them:**

1. Do not confront them or block their exit route.
2. Act unconcerned and confidently continue on your way.
3. Be assertive. Do not worry about being rude. Assertiveness is not rudeness.
4. Lead the stranger to believe that there are others in the area.
5. As soon as you can do so safely, call and alert campus security (402) 559-5111.

**Elevator Safety:**

1. Look inside an elevator before entering.
2. If there is someone in the elevator that makes you uncomfortable do not get in, wait for the next one.
3. When you are in the elevator, stand beside the control panel. Most elevators have emergency call button on the control panel.
4. If a suspicious person enters the elevator, get out before the doors close.

**The Social Scene:**

1. Plan ahead. Let someone know where you are going, who you are going/meeting with and when you plan to return. Plan in advance how you are going to get home. Stick to your plan.
2. Use a buddy system, go out with friends you trust and keep an eye out for each other.
3. Know your limits. Alcohol can affect your judgment and cause you to make poor decisions.
4. If you drink, never let your drink out of your sight; don't sample drinks from other people – even if you know them.
5. Do not drink and drive.

**If you are threatened:**

If you are threatened anywhere or at any time, you should notify the police (911) immediately. If the threat occurs on campus or pertains to your work or study on campus, or could impact your safety, and/or the safety of others, on campus, report the situation immediately to Security Dispatch at (402) 559-5111 and your Administrator.

**Personal Safety Escorts:**

A campus escort service is available for persons late at night and can be accessed by calling (402) 559-5111.

## Hospital/Campus Active Shooter – Be Prepared to Take Appropriate Actions:

[Link to Training Video “Shots Fired” When Lightning Strikes](#) (must have access to UNMC intranet to view)

### Hospital/Campus Active Shooter

**NOTE:** An individual must use his/her own discretion during an active shooter event as to whether he/she chooses to run to safety or remain in place. However, best practices for an active shooter event are listed below.



The potential for a school/hospital shooting exists on every campus throughout the United States. Although the possession of firearms on or around the campus is prohibited, previous local and national shootings dictate the importance and need for a response plan. In the

event you observe an individual with any type of weapon on the campus, immediately contact Security Dispatch at **402-559-5555**.

### FOR AN ACTIVE SHOOTER EMERGENCY

Make a decision, trusting your instincts, to take action to protect yourself to survive the situation. You generally will have three options:

- Get away: Can you safely escape?
- Hide: Is there a good place to hide?
- Confront: Will you take out the shooter?

### GETTING OUT

- If you can and you deem it safe, get out and get to a safe place.
- You will have to rely partially on instinct.
- Leave belongings behind, but take your cell phone if it is handy.

### HIDING IN A SAFE PLACE

- Find a hidden location.
- Find protection behind furniture if possible.
- Find a room that locks if you can.
- If possible, close and lock the outside door to the room. Blockade the door with furniture or other heavy objects.
- Close the blinds, turn off the lights, remain quiet, silence cell phones, spread out away from other individuals, and move behind available cover. Stay on the floor, away from doors or windows, and do not peek out to see what may be happening.
- Make a plan with others in the room about what you will do if the shooter enters.
- Make a total commitment to action and act as a team with others.
- Do whatever is necessary to survive the situation.
- If possible and safe to do so, report the location of the assailant.

### **IF OUTSIDE WHEN A SHOOTING OCCURS**

- Drop to the ground immediately, face down as flat as possible. If within 15-20 feet of a safe place or cover, duck and run to it.
- Move or crawl away from gunfire, trying to utilize any obstructions between you and the gunfire. Remember that many objects of cover may conceal you from sight, but may not be bulletproof.
- When you reach a place of relative safety, stay down and do not move. Do not peek or raise your head in an effort to see what may be happening.
- Wait and listen for directions from law enforcement personnel.

### **IF SUSPECT IS IN CLOSE PROXIMITY**

- An individual must use his/her own discretion about when or if he or she must engage a shooter for survival.
- Generally, one can lie motionless and pretend to be unconscious or confront the individual.
- Make a plan as to how you will survive the situation.
- Make a total commitment to action and act as a team with others if possible.
- Do whatever is necessary to survive the situation.

### **HELPOUT**

- Warn others.
- Help others escape.
- Keep others away from the danger area.
- Help the injured.
- Help others stay calm

### **CALLING FOR HELP**

- If safe to do so, call 911. Do not assume that someone else has reported the incident.
- If still safe to do so, next call Security Dispatch at 9-5555.
- Calmly identify yourself and your exact location. Remain calm and answer the dispatcher's questions. The dispatcher is trained to obtain the necessary and required information for an appropriate emergency response.
- If safe to do so, stop and take time to get a good description of the criminal. Note height, weight, sex, race, approximate age, clothing, method and direction of travel, and his/her name, if known. If the suspect is entering a vehicle, note the license plate number, make and model, color, and outstanding characteristics. All of this takes only a few seconds and is of the utmost help to the responding officers.
- Although you are not expected to know all of the answers, answer them to the best of your ability. Even though you may think the questioning is wasting valuable time, the information you provide will enable 911 or Campus Security Dispatchers to relay important information to officers and other emergency personnel safely and effectively.

During your call to 911, you will be asked questions, such as:

- What exactly is happening and how do you know? Is it still happening?
- Where is the suspect now? What was his/her last known direction of travel?
- Are there any wounded and how many?
- What is the specific location of occurrence?
- What types of weapons were used? Describe the weapon/s or other dangerous object/s if possible, and any visible ammunition:
  - Were any shots fired? Describe the sound and the number of shots fired.
  - Do you know who the suspect/s is? If yes, identify them and provide any background knowledge you may have.

### **WHEN LAW ENFORCEMENT ARRIVES**

- The priority of the first responders will be to identify the shooter. Law enforcement will need to ensure that you are not the shooter.
- Do not scream, yell, point, or wave your arms.
- Do not hold anything in your hands that could be mistaken for a weapon (including cell phones).
- Be quiet and compliant.
- Show the officers your empty hands and follow their instructions.
- Give the number of shooters.
- Give the location and physical description of the shooter.
- Give the number and types of weapons.
- When it is safe to do so, you will be given instructions as to how to safely exit your location.

### **IF THERE ARE HOSTAGES**

Call 911 and be prepared to give the following information:

- Identify hostage location in building or area
- Number of assailants, if known
- Number of hostages, if known
- Identity of assailants, if known
- Any description of assailants and weapons
- Any demands made by the assailant/s
- If you are at a distance, move away from the location to a safer area.
- If you can do so safely, evacuate area to a safer location.
- If possible provide the above information to a Law Enforcement officer once you are in a secure location.

[Link to Training Video “Shots Fired” When Lightning Strikes](#) (must have access to UNMC intranet to view)

### **Disclosure of Campus Security Policy and Campus Crime Statistics, and Campus Authorities:**

In accordance with the Student Right to Know and Campus Security Act of 1990, 20 U.S.C., Section 1092, the University of Nebraska provides information relating to campus crime statistics and security policies to current and potential students and employees. UNMC also provides this information to the U.S. Department of Education. Crime statistics, which reflect offenses reported to **campus authorities** during the past three preceding calendar years are listed in the following tables. **Campus authorities are officials who have significant responsibility for student and campus activities.** UNMC campus authorities include the Chancellor; Campus Security; Vice Chancellor for Business & Finance; Senior Associate Vice Chancellor for Business & Finance; Director, Business Services, Business and Finance; Assistant Vice Chancellor, FMP-Administration; Vice Chancellor for Academic Affairs; Chief Compliance Officer; Chief Student Affairs Officer; Assistant Vice Chancellor for Human Resources; Human Resources Division Director, Strategic Staffing, Compensation, Records, HRIT and Title IX Coordinator; Student Health Care Staff; Manager of Student Housing.

## Crime Statistics for UNMC Campus

Criminal Offenses	On Campus Property			Student Housing			Public Property		
	2011	2012	2013	2011	2012	2013	2011	2012	2013
Murder/Non-negligent manslaughter	0	0	0	0	0	0	*	*	*
Negligent Manslaughter	0	0	0	0	0	0	*	*	*
Sex Offenses (Forcible)	0	0	0	0	0	0	*	*	*
Sex Offenses (Non-Forcible)	0	0	0	0	0	0	*	*	*
Robbery	0	0	0	0	0	0	*	*	*
Aggravated Assault	3	0	2	0	0	0	*	*	*
Simple Assault	3	13	11	0	0	0	*	*	*
Burglary	0	1	0	0	0	0	*	*	*
Motor Vehicle Theft	2	5	12	0	0	0	*	*	*
Arson	0	0	0	0	0	0	*	*	*
Larceny	131	97	95	0	0	0	*	*	*
<b>Hate Offenses</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Murder/Non-negligent manslaughter	0	0	0	0	0	0	*	*	*
Negligent Manslaughter	0	0	0	0	0	0	*	*	*
Sex Offenses - (Forcible)	0	0	0	0	0	0	*	*	*
Sex Offenses - (Non-Forcible)	0	0	0	0	0	0	*	*	*
Robbery	0	0	0	0	0	0	*	*	*
Aggravated Assault	0	0	0	0	0	0	*	*	*
Burglary	0	0	0	0	0	0	*	*	*
Motor Vehicle Theft	0	0	0	0	0	0	*	*	*
Arson	0	0	0	0	0	0	*	*	*
Larceny-Theft	0	0	0	0	0	0	*	*	*
Simple Assault	0	0	0	0	0	0	*	*	*
Intimidation	0	0	0	0	0	0	*	*	*
Destruction/Damage/Vandalism of Property	0	0	0	0	0	0	*	*	*
<b>CAMPUS SEXUAL VIOLENCE ELIMINATION ACT OF 2013</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Dating Violence	Na	Na	0	Na	Na	0	Na	Na	*
Domestic Violence	Na	Na	0	Na	Na	0	Na	Na	*
Stalking	Na	Na	0	Na	Na	0	Na	Na	*

\* Crime statistics were solicited from the Omaha Police Department. They were unable to provide a statistical breakdown appropriate for Clery Act reporting.

[Link to City of Omaha Crime Statics Reported to Omaha Police Department](#)



## Campus Arrests and Disciplinary Statistics

Arrests	On Campus Property			Student Housing			Public Property		
	2011	2012	2013	2011	2012	2013	2011	2012	2013
Liquor Law	0	0	0	0	0	0	*	*	*
Drug Abuse	0	0	0	0	0	0	*	*	*
Weapons Law	0	0	0	0	0	0	*	*	*
<b>Disciplinary Actions</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Liquor Law	0	0	0	0	0	0	*	*	*
Drug Abuse	0	0	0	0	0	0	*	*	*
Weapons Law	0	0	0	0	0	0	*	*	*

\* Crime statistics were solicited from the Omaha Police Department. They were unable to provide a statistical breakdown appropriate for Clery Act reporting.

### UNMC Campus Boundaries (Approximate):

Dodge Street (north); Leavenworth Street (south); 38<sup>th</sup> Avenue (east); Saddle Creek (west)

### Definitions

#### On Campus Property

- 1). Any building or property owned or controlled by an institution with the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls, (*and*)
- 2). Any building or property that is within or reasonably contiguous to the area identified in paragraph (1) of this definition, that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as food or other retail vendor).

#### Non-campus property

- 1). Any building or property owned or controlled by a student organization that is officially recognized by the institution; or
- 2). Any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

#### Public property

All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.

#### Hate Crimes

Part 1 Offenses or other crimes involving bodily injury which manifested evidence that the victim was intentionally selected because of the victim's actual or perceived race, gender, religion, sexual orientation, or disability.

### Crime Statistics for UNMC Non-Campus Property

Criminal Offenses	UNMC College of Dentistry Lincoln Campus 40 <sup>th</sup> and Holdrege Streets			UNMC College of Nursing Lincoln Campus Commerce Court 1230 O Street			UNMC College of Nursing Kearney Campus 1917 W. 24 <sup>th</sup> Street		
	2011	2012	2013	2011	2012	2013	2011	2012	2013
Murder/Non-negligent manslaughter	0	0	0	*	*	*	0	0	0
Negligent Manslaughter	0	0	0	*	*	*	0	0	0
Sex Offenses (Forcible)	0	0	0	*	*	*	0	0	0
Sex Offenses (Non-Forcible)	0	0	0	*	*	*	0	0	0
Robbery	0	0	0	*	*	*	0	0	0
Aggravated Assault	0	0	0	*	*	*	0	0	0
Simple Assault	0	0	0	*	*	*	0	0	0
Burglary	0	0	0	*	*	*	0	0	0
Motor Vehicle Theft	0	0	0	*	*	*	0	0	0
Arson	0	0	0	*	*	*	0	0	0
Larceny	0	0	0	*	*	*	0	0	2
<b>Hate Offenses</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Murder/Non-negligent manslaughter	0	0	0	*	*	*	0	0	0
Negligent Manslaughter	0	0	0	*	*	*	0	0	0
Sex Offenses - (Forcible)	0	0	0	*	*	*	0	0	0
Sex Offenses - (Non-Forcible)	0	0	0	*	*	*	0	0	0
Robbery	0	0	0	*	*	*	0	0	0
Aggravated Assault	0	0	0	*	*	*	0	0	0
Burglary	0	0	0	*	*	*	0	0	0
Motor Vehicle Theft	0	0	0	*	*	*	0	0	0
Arson	0	0	0	*	*	*	0	0	0
Larceny-Theft	0	0	0	*	*	*	0	0	0
Simple Assault	0	0	0	*	*	*	0	0	0
Intimidation	0	0	0	*	*	*	0	0	0
Destruction/Damage/Vandalism of Property	0	0	0				0	0	0
<b>CAMPUS SEXUAL VIOLENCE ELIMINATION ACT OF 2013</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Dating Violence	Na	Na	0	Na	Na	*	Na	Na	0
Domestic Violence	Na	Na	0	Na	Na	*	Na	Na	0
Stalking	Na	Na	0	Na	Na	*	Na	Na	0

\*Statistics for this report were requested from local PD and no response was received

## Crime Statistics for UNMC Non-Campus Property

Criminal Offenses	UNMC College of Nursing Norfolk Campus 801 East Benjamin Avenue			UNMC College of Nursing Scottsbluff Campus WNCC – Harms Building 2620 College Park			UNMC College of Nursing Scottsbluff Campus Regional West Medical Center		
	2011	2012	2013	2011	2012	2013	2011	2012	2013
Murder/Non-negligent manslaughter	*	*	*	0	0	0	*	*	*
Negligent Manslaughter	*	*	*	0	0	0	*	*	*
Sex Offenses (Forcible)	*	*	*	0	0	0	*	*	*
Sex Offenses (Non-Forcible)	*	*	*	0	0	0	*	*	*
Robbery	*	*	*	0	0	0	*	*	*
Aggravated Assault	*	*	*	0	0	0	*	*	*
Simple Assault	*	*	*	0	0	0	*	*	*
Burglary	*	*	*	0	0	0	*	*	*
Motor Vehicle Theft	*	*	*	0	0	0	*	*	*
Arson	*	*	*	0	0	0	*	*	*
Larceny	*	*	*	0	0	1	*	*	*
<b>Hate Offenses</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Murder/Non-negligent manslaughter	*	*	*	0	0	0	*	*	*
Negligent Manslaughter	*	*	*	0	0	0	*	*	*
Sex Offenses - (Forcible)	*	*	*	0	0	0	*	*	*
Sex Offenses - (Non-Forcible)	*	*	*	0	0	0	*	*	*
Robbery	*	*	*	0	0	0	*	*	*
Aggravated Assault	*	*	*	0	0	0	*	*	*
Burglary	*	*	*	0	0	0	*	*	*
Motor Vehicle Theft	*	*	*	0	0	0	*	*	*
Arson	*	*	*	0	0	0	*	*	*
Larceny-Theft	*	*	*	0	0	0	*	*	*
Simple Assault	*	*	*	0	0	0	*	*	*
Intimidation	*	*	*	0	0	0	*	*	*
Destruction/Damage/Vandalism of Property	*	*	*	0	0	0	*	*	*
<b>CAMPUS SEXUAL VIOLENCE ELIMINATION ACT OF 2013</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Dating Violence	Na	Na	*	Na	Na	0	Na	Na	*
Domestic Violence	Na	Na	*	Na	Na	0	Na	Na	*
Stalking	Na	Na	*	Na	Na	0	Na	Na	*

\*Statistics for this report were requested from local PD and no response was received

### Campus Arrests and Disciplinary Statistics

Arrests	UNMC College of Dentistry Lincoln Campus 40 <sup>th</sup> and Holdrege Streets			UNMC College of Nursing Lincoln Campus Commerce Court 1230 O Street			UNMC College of Nursing Kearney Campus 1917 W. 24 <sup>th</sup> Street		
	2011	2012	2013	2011	2012	2013	2011	2012	2013
Liquor Law	0	0	0	*	*	*	0	0	0
Drug Abuse	0	0	0	*	*	*	0	0	0
Weapons Law	0	0	0	*	*	*	0	0	0
<b>Disciplinary Actions</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Liquor Law	0	0	0	*	*	*	0	0	0
Drug Abuse	0	0	0	*	*	*	0	0	0
Weapons Law	0	0	0	*	*	*	0	0	0

### Campus Arrests and Disciplinary Statistics

Arrests	UNMC College of Nursing Norfolk Campus 801 East Benjamin Avenue			UNMC College of Nursing Scottsbluff Campus WNCC – Harms Building			UNMC College of Nursing Scottsbluff Campus Regional West Medical Center		
	2011	2012	2013	2011	2012	2013	2011	2012	2013
Liquor Law	*	*	*	0	0	0	*	*	*
Drug Abuse	*	*	*	0	0	0	*	*	*
Weapons Law	*	*	*	0	0	0	*	*	*
<b>Disciplinary Actions</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Liquor Law	*	*	*	0	0	0	*	*	*
Drug Abuse	*	*	*	0	0	0	*	*	*
Weapons Law	*	*	*	0	0	0	*	*	*

\*Statistics for this report were requested from local PD and no response was received

## 2013 Fire Safety – Procedures, Statistics, Reports and Documentation:

### I. UNMC On-campus Student Housing Facilities

University Housing at UNMC is comprised of the following:

- Student Apartments                      60 units
- Single family housing units        2 buildings
- Duplex                                        4 buildings (11 units)
- 11-plex apartment                    1 building
- 6-plex apartment                        1 building

Student Apartments are equipped with sprinklers and panels, fire and smoke monitors wired to Omaha Fire Department (OFD), three smoke detectors per floor, and two fire extinguishers per floor.

Single family, duplexes, six and eleven-plex apartments are equipped with fire extinguishers in each kitchen and have centrally monitored wireless detection systems. The centrally monitored wireless detection systems connect directly to UNMC Campus Security Dispatch Center.

Detectors are installed in each bedroom, hallways and living room areas of the individual units as well as in the common hallways of the six and eleven-plex apartment buildings. Carbon Monoxide detectors are also located in each individual housing unit.

#### UNMC Housing Annual Inspection Report, 2013

Building	Date	Deficiencies	Sprinkler Inspection	Fire Alarm Inspection	Room Smoke Detector Inspection	How Corrected
602 S 38th Ave.	21-Jan	0	x			No violations
608 S 38th Ave.	21-Jan	0	x			No violations
602 S 38th Ave.	3-May	0		x	x	No violations
608 S 38th Ave.	3-May	0		x	x	No violations
411 S 41st	14-May	0		x	x	No violations
415 S 41st	14-May	0		x	x	No violations
3905 Dewey Ave.	15-May	0		x	x	No violations
3861/63 Dewey	16-May	0		x	x	No violations
3865/67 Dewey	16-May	0		x	x	No violations
3869/71 Dewey Ave.	16-May	0		x	x	No violations
3873/75 Dewey Ave.	16-May	1		x	x	c/o detector replaced
602 S 38th Ave.	22-Jul	0	x			No violations
608 S 38th Ave.	22-Jul	0	x			No violations
602 S 38th Ave.	21-Nov	0		x	x	No violations
608 S 38th Ave.	21-Nov	0		x	x	No violations

## UNMC Annual Fire Alarm Report, 2013

<b>Fire Alarm Activations</b> PD: Planned Drill AM: Alarm Malfunction FA: False Alarm SP: Station Pull AT: Alarm triggered, without harm to occupant or content Reason for Alarm (check all that apply)									
Hall/Location	Date of Alarm	Time of Alarm	PD	AM	FA	SP	AT	Reason	Corrective Action
415 S 41st Street #5	20-Apr	19:28					x	cooking	reset
3865 Dewey Ave.	22-Apr	17:50					x	cooking	reset
415 S 41st St. #7	25-Apr	14:18					x	cooking	reset
3875 Dewey Ave.	25-Apr	17:38					x	cooking	reset
411 S 41st Street #6	27-Apr	8:48					x	cooking	reset
411 S 41st Street	27-Apr	14:40			x			unknown	reset
415 S 41st St. #11	29-Apr	20:59					x	cooking	reset
415 S 41st ST. #11	4-May	13:15					x	cooking	reset
411 S 41st St. #2	16-May	15:04					x	cooking	reset
3869 Dewey Ave.	12-Jun	18:40					x	cooking	reset
415 S 41st St. #11	4-Jul	20:22					x	cooking	reset
415 S 41st Street	14-Aug	15:29					x	cooking	reset
415 S 41st Street	22-Aug	11:02					x	cooking	reset
415 S 41st Street #9	24-Aug	22:18					x	cooking	reset
415 S 41st Street #11	28-Aug	20:29					x	cooking	reset
411 S 41st Street #5	8-Sep	19:44					x	cooking	reset
608 S 38th Ave. #105	9-Sep	20:50					x	cooking	reset
602 S 38th Ave. #208	28-Sep	19:48					x	cooking	reset
411 S 41st St. #6	4-Oct	18:53					x	cooking	reset
415 S 41st St.	12-Oct	11:15			x			unknown	reset
415 S 41st St. #5	15-Oct	18:57					x	cooking	reset
415 S 41st St.	17-Oct	11:00			x			unknown	reset
3873 Dewey Ave	29-Oct	18:58			x			unknown	reset
415 S 41st T. #7	3-Nov	11:17					x	cooking	reset
415 S 41st Street	5-Nov	11:02			x			unknown	reset
415 S 41st Street	9-Nov	11:24			x			unknown	reset
415 S 41st Street #11	1-Dec	18:28					x	cooking	reset
415 S 41st Street	22-Dec	15:59					x	electrical	reset
415 S 41st Street #5	22-Dec	19:14					x	cooking	reset

## UNMC Housing Fire Report, 2013

Building	Date of Fire	Time of Fire	Time of Report of Fire	Cause of Fire	Injuries treated at Medical Facility	Number of Deaths	Value of Property Damage
602 S 38th Ave.	n/a	n/a	n/a	n/a	n/a	n/a	n/a
608 S 38th Ave.	n/a	n/a	n/a	n/a	n/a	n/a	n/a
411 S 41st St.	n/a	n/a	n/a	n/a	n/a	n/a	n/a
415 S 41st St.	n/a	n/a	n/a	n/a	n/a	n/a	n/a
3905 Dewey	n/a	n/a	n/a	n/a	n/a	n/a	n/a
3901 Dewey	n/a	n/a	n/a	n/a	n/a	n/a	n/a
3861-3875 Dewey	n/a	n/a	n/a	n/a	n/a	n/a	n/a

### II. UNMC Staff Responsible for Fire and Life Safety

Primary responsibility for student housing:

- Vice Chancellor, Business and Finance

Secondary responsibility for student housing:

- Senior Associate Vice Chancellor, Business and Finance
- Director of Business Services, Business and Finance
- UNMC Housing Coordinator, Business and Finance
- UNMC Safety Manager

University of Nebraska Medical Center contracts with Security Equipment Inspection (S.E.I.) for fire alarms, General Fire & Safety for fire extinguishers, and Ahern Fire Protection for sprinkler inspection.

### III. UNMC Planning

All UNMC Housing units have fire sprinklers and or centrally monitored smoke detection systems which dial directly to UNMC Security Dispatch. All housing units are also equipped with carbon monoxide detectors. Previous upgrade plans have all been met.

**IV. Excerpts relating to fire and life safety issues from UNMC Rental Property Policies are included in Appendix 3.**

## **APPENDIX 3**

### **UNMC Excerpts from Rental Property Policies**

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#### **Safety and Security**

The safety of Rental Property tenants, their personal belongings and furnishings is of utmost importance to UNMC Rental Property Management. Conduct by tenants or their guests which jeopardize safety and security of others will not be tolerated. The following guidelines are reference for tenants in cooperation with Rental Property management.

#### **Holiday Decorations**

Combustible decorations present a fire hazard. Use of such decorations in the rental units is strongly discouraged. Cut greenery, trees or branches are NOT permitted in the apartments or hallways.

#### **Fire Safety**

Rental property units are equipped with fire safety equipment. Tenants are held responsible for keeping the equipment in their unit in working order. You must not render the smoke detector(s) in your unit inoperable. You must immediately report any malfunctions or inoperable smoke detectors (including low batteries) to Rental Property Maintenance. Any tenants or their guests who misuse the fire safety equipment will be subject to lease termination and or arrest.

#### **Weather Emergencies – in the event City of Omaha sirens are sounded**

Tornado Shelter rooms are located in the apartment buildings at 602 & 608 S. 38<sup>th</sup> Ave. just inside the center entrances.

Apartment buildings 415 & 411 S. 41<sup>st</sup> Street - Tenants should take shelter in the laundry rooms located on the lowest level of the building.

Houses and duplex buildings – Tenants should go to the basements for shelter.



## Emergency Notification, Response and Evacuation Procedures

### **I. Purpose**

These procedures are established in compliance with the Higher Education Opportunity Act (§485(f)(1)(J); 20 U.S.C.S. §1092(f)) to provide emergency response, notification and evacuation procedures for campus.

### **II. Scope**

These procedures apply to all university members and visitors to campus.

### **III. Reporting Emergencies**

Individuals should report all emergencies by calling 9-5555 from any campus telephone, 402-559-5555 via cellular phone or by using the blue light emergency phones which are available at various locations on the campus [Blue Light Phone Locations](#). False alarms or abuse of the notification system is a violation of campus policies.

### **IV. Responsibility for Emergency Response and Notification**

A. Generally, the UNMC Security Department is responsible for:

- providing immediate emergency response to criminal actions
- documenting the results of investigations of criminal actions *and*
- providing assistance to local law enforcement authorities on campus

B. Once a confirmed significant emergency or dangerous situation involving immediate threat to the health or safety of students or employees is occurring on campus, the campus community shall be notified. In certain instances the Omaha Police Department may determine that issuing an immediate notification would place the campus community at a greater risk or would compromise efforts to contain the emergency. Any delay in notification shall be for as short a time as possible. It is anticipated that initial notifications will be the responsibility of UNMC Security Dispatch. Additional messages and information may be released as the incident or situation dictates and as time permits. In situations where the initial emergency notification was made by UNMC Security Dispatch, UNMC Public Relations or other designated office / department has

responsibility for broadcasting further information and updates to the UNMC community. The UNMC Security Director will notify the Incident Commander(s). The Incident Commander will determine who will be responsible for follow up information.

C. The initial message shall be brief and direct so as to notify the campus community on what action is needed. Any of the following emergency communications methods, as well as others as deemed appropriate, shall be utilized depending on the type and nature of the emergency:

- University's emergency notification system which includes: e2Campus Computer crawler, SMS Text messages to cell phones, pagers and email.
- Telephone Notification System - telephone groups.
- Web site postings on campus and department homepages.
- Mass broadcast media such as radio and television.
- Email.
- In-person communication by one individual to another person or group of persons.

D. UNMC Security Dispatch shall test the notification systems no less than annually and its effectiveness monitored by the Safety Manager and Business Continuity Project Manager.

E. At a minimum this policy shall be publicized as follows:

1. Annually in the Campus Crime and Security Report
2. New Student Orientation
3. Publication on the Safety Department Website.

## **V. Other Response Efforts**

A. For those on campus during a Tornado Warning, go to a designated safe area. Follow departmental procedures.

B. Depending on the nature of the reported emergency, UNMC Security shall activate the Campus Lockdown plan.

C. Depending on the nature of the reported emergency, university offices and departments should implement the departmental emergency response protocols, such as evacuation plans if it is safe to do so.

D. UNMC Security and administration (through the Incident Command System) will work with local police, fire and emergency management officials to facilitate a building or campus evacuations (partial/total) should the need arise.

For information regarding this policy contact UNMC Safety Manager at (402) 559-7315.

## 2013 Emergency Notification Systems Test

### SEVERE WEATHER AWARENESS DRILL

March 27, 2013

#### SUMMARY OF EVENTS

On **March 27, 2013** we participated in a test of the tornado warning system.

At 10:02 AM the NWS radio activated with a Test Tornado Warning. The Douglas County Civil Defense Warning Sirens were sounded.

Dispatch used the following methods to alert the campus

- A total 6633 messages were sent using the E2 Campus Emergency Notification System to notify the following groups via Email and SMS (text messaging):
  - UNMC – Omaha
  - TNMC
  - UNMC-P (at ECCP)
  - Clarkson College
  - A999 Weather Watches & Warnings
- House paging in hospital areas;
- E2 RSS and Active alert feeds to the hospital and UNMC networked computers – this pops up a crawler which scrolls across the bottom of the screen for ten minutes;
- A total 1096 voice calls were made using the E2 Campus Emergency Notification System to notify group A999 Weather Watches & Warnings.

On March 27, 2013 at 9:19 PM a Test Tornado Warning was sent out by Security Dispatch to exercise the alert system during the evening hours. The methods, statistics and issues were the same as the test earlier in the day.

#### ISSUES:

Several emails were rejected. This is an ongoing issue as the system will reject emails as spam if it gets bulk from the same address and too many bad addresses.

#### RECOMMENDATIONS:

Continue to encourage students and staff to register for the E2 Campus Notification system and to update their information as it is changed.